



**FOREIGN SUBPOENA - CIVIL/HOUSING/ SMALL CLAIMS/FAMILY**

JD-CL-167 Rev. 11-23  
C.G.S. §§ 52-148e, 52-655, 52-657, 52-658, 52-660;  
P.B. §§ 7-19, 24-22

COURT USE ONLY	
PROPSUB 	Proposed subpoena filed by applicant
SUBISSU 	Subpoena issued by Connecticut court

STATE OF CONNECTICUT  
JUDICIAL BRANCH  
**SUPERIOR COURT**  
www.jud.ct.gov



For information on ADA accommodations, contact the Centralized ADA Office at 860-706-5310 or go to: [www.jud.ct.gov/ADA/](http://www.jud.ct.gov/ADA/)

**Instructions:**

1. Complete this form for foreign subpoenas only.
2. Attach this form to the Application for Issuance of Foreign Subpoena (JD-CL-166) with the accompanying original or true copy of the foreign subpoena.

Name of Case (Full name of applicant v. Full name of subpoenaed party)	Docket Number (For Clerk use only - leave blank)
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<input type="checkbox"/> Judicial District <input type="checkbox"/> Housing Session	Address of Court (Number, street, town and zip code)
To: (Name and address)	

Date and time you must comply with this subpoena. Must be within 60 days of issuance

**Affidavit**

I, (name) \_\_\_\_\_, being duly sworn, do depose and say:  
 I am over the age of 18 and believe in the duties and obligations of an oath.  
 I make this Affidavit in support of an *Application for Issuance of a Foreign Subpoena* for a proceeding out of  
 (Name of Foreign Court) \_\_\_\_\_ under (Foreign Docket Number) \_\_\_\_\_  
 and (Name of Foreign Case) \_\_\_\_\_.

I certify the following are all counsel of record in the proceeding, including any appearing party not represented by counsel (self-represented):  
 Name(s), address(es), and telephone number(s) of all counsel of record in the proceeding to which the subpoena relates and of any party not represented by counsel

Signed	Print or type name	Date
Subscribed and sworn to before me	on Date	Signed (Assistant Clerk, Notary, Commissioner of the Superior Court)

By Authority of the State of Connecticut, you are required to comply with the attached foreign subpoena by the date and time indicated, or on a later date (*within 60 days of the date indicated above*). You must testify about what you know of the case.  
**You are further required to bring with you and produce anything that was ordered in the attached foreign subpoena.**

Signed (Clerk of Superior Court)	Print or type name	Date	At
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<b>Return of Service</b>					Date
I served this subpoena eighteen hours or more before the time designated for the person summoned to appear. I read this subpoena to the summoned person and left a true and attested copy of it in the hands/ at the last usual place of abode of the summoned person as follows:					
<b>Fees:</b>	Copy	Endorsement	Service	Travel	<b>Total</b>
Attest (Signature of proper officer or indifferent person)			Title (If applicable)		