

**SUMMARY PROCESS EXECUTION FOR POSSESSION - DECEASED TENANT/OCCUPANT**

JD-HM-40 New 4-19  
C.G.S. § 47a-11d

STATE OF CONNECTICUT  
**SUPERIOR COURT**  
www.jud.ct.gov



Court <input type="checkbox"/> Judicial District <input type="checkbox"/> Housing Session	Docket number
Address of court location (number, street, town and zip code)	Date of judgment

Name and mailing address of plaintiff/landlord or attorney

**Instructions to plaintiff/landlord or attorney**  
1. Complete this form.  
2. File this form with the clerk for the clerk to sign.

Name(s) of plaintiff(s) (Landlord)	Name of defendant (Deceased tenant/occupant)
Address of premises (number, street, town and apartment number)	

**To: Any proper State Marshal**

By authority of the State of Connecticut, you are commanded to give the plaintiff(s)/landlord(s) possession of the above named premises. Possessions and personal effects of the deceased tenant/occupant may be removed and delivered to the place of storage designated by the chief executive officer of the municipality. First, use reasonable efforts to locate and notify the tenant's/occupant's emergency contact, if any, and the next of kin, if known, of the date, time and location of such removal and of the possibility of a sale pursuant Section 47a-11d (e) of the Connecticut General Statutes. Second, give the chief executive officer of the municipality in which the premises is located (1) 24-hours' written notice of the removal, stating the date, time and location of such removal as well as a general description, if known, of the types and amount of possessions and personal effects to be removed from the premises and delivered to the designated place of storage, and (2) a copy of the inventory prepared by the plaintiff/landlord pursuant to Section 47a-11d (d) of the Connecticut General Statutes, annotated to indicate any items that have been reclaimed.

*Make service of a true copy and due return within 60 days of the date hereof.*

Signed (Clerk)	Date signed
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**Notice to deceased tenant's/occupant's next of kin and emergency contact**

*(To be completed by State Marshal)*

The plaintiff/landlord for the property previously occupied by the deceased tenant/occupant named above has obtained judgment and may remove and dispose of the deceased tenant's/occupant's possessions and personal effects. The plaintiff/landlord is currently storing those items.

**You must contact the plaintiff/landlord and remove the items by:**

Date	At (Time) ____M.
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If you do not remove the items by this date, the state marshal may remove the possessions and personal effects from the premises or their place of storage and deliver them to a place of storage designated by the chief executive officer of the municipality in which the premises is located.

The state marshal will move the items to: \_\_\_\_\_

You may call the municipality at \_\_\_\_\_ to make arrangements to claim the items.

If the possessions and personal effects are not reclaimed within 15 days after removal and storage with the municipality, they may be sold pursuant Section 47a-11d (e) of the Connecticut General Statutes.

At any time before the sale of such possessions and personal effects, an executor or administrator appointed by the Probate Court, or an individual designated by the Probate Court in accordance with Section 45a-273 of the Connecticut General Statutes, may reclaim such possessions and personal effects after paying for the expense of storage.

**ADA NOTICE**

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at [www.jud.ct.gov/ADA](http://www.jud.ct.gov/ADA).

**Return of Service**

**By virtue of the foregoing execution,** on *(date)* \_\_\_\_\_ at *(time)* \_\_\_\_\_ .M.

- I notified the deceased tenant's/occupant's next of kin: \_\_\_\_\_
- I notified the deceased tenant's/occupant's emergency contact: \_\_\_\_\_
- I used reasonable efforts to locate the deceased tenant's/occupant's next of kin and emergency contact, but was unable to notify the following:  
\_\_\_\_\_

Thereafter, on *(date)* \_\_\_\_\_ at *(time)* \_\_\_\_\_ .M. , I notified the chief executive officer of the municipality where the premises is located that the eviction of the deceased tenant's/occupant's possessions and personal effects would take place on *(date)* \_\_\_\_\_ at *(time)* \_\_\_\_\_ .M. I further advised the chief executive officer, so far as known, of the general description, types, and amount of property to be removed from the premises or their place of storage.

And afterwards, the deceased tenant's/occupant's possessions  had been removed.

were removed by me and delivered to the municipality for storage.

Signed (State Marshal)	Date signed
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Fees: