

**VICTIM ASSISTANCE PROGRAMS  
 DETERMINATION OF SUITABILITY TO INTERACT  
 WITH MINORS IN VOCA-FUNDED PROJECTS**

JD-ES-348 Rev. 6-22

STATE OF CONNECTICUT  
**SUPERIOR COURT**  
**OFFICE OF VICTIM SERVICES**  
[www.jud.ct.gov](http://www.jud.ct.gov)



**FISCAL YEAR:**

Agency Name	Project Name
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Pursuant to the Office of Justice Programs award condition concerning the determination of suitability for certain individuals to interact with participating minors, all "covered individuals" (e.g., personnel, match personnel, volunteers, consultants, and contractors) who are expected, or reasonably likely, to interact with any participating minors must have a criminal background check and check of public sex offender and child abuse websites/registries completed at least every five years and upon learning of information that reasonably may suggest unsuitability. The requirements and definition of "covered individuals" may be found at: <https://www.ojp.gov/funding/explore/interact-minors>.

Read the entirety of the Certification on page 2 and the award condition more fully described in the link before completing this form and performing the criminal background check and check of public sex offender and child abuse websites/registries.

This chart must be submitted to the Office of Victim Services no later than January 31 and July 31 of each year for the previous six month period. Use additional pages as needed. A chart must be completed and submitted that lists all covered individuals who are expected, or reasonably likely, to interact with any participating minors.

Individual Deemed Suitable to Interact with Minors	Relationship to Project: (VOCA-Funded Employee, Match-Funded Employee, Volunteer, Consultant, Contractor)	Date of Completed Criminal Background Check	Date for Next Criminal Background Check	Date of Completed Sex Offender and Child Abuse Website/Registry Check	Date for Next Sex Offender and Child Abuse Website/Registry Check	Date Written Determination Made of Suitability to Interact with Children

## Certification

**I understand that criminal background checks and checks of public sex offender and child abuse websites/registries are required every five years and upon learning of information that reasonably may suggest unsuitability, and individuals will not be found suitable to interact with participating minors in the course of activities under the VOCA award if an individual:**

- a.) withholds consent to a criminal history search required by this certified assurance;
- b.) knowingly makes (or made) a false statement that affects, or is intended to affect, any search required by this condition;
- c.) is listed as a registered sex offender on the Dru Sjodin National Sex Offender Public Website; or
- d.) to my knowledge, has been convicted whether as a felony or misdemeanor under federal, state, tribal, or local law for any of the following crimes or any substantially equivalent criminal offence, regardless of specific words by which it may be identified in law:
  - 1.) sexual or physical abuse, neglect, or endangerment of an individual under 18 at the time of offense;
  - 2.) rape/sexual assault, including conspiracy to commit rape/sexual assault;
  - 3.) sexual exploitation, such as through child pornography or sex trafficking;
  - 4.) kidnapping;
  - 5.) voyeurism; or
  - 6.) is determined by a federal, state, tribal, or local government agency not to be suitable.

I, \_\_\_\_\_ (*Executive Director or Authorized Official*) certify that all the above-stated checks have been performed on the above-named individual(s) and the above-named individual(s), associated with the VOCA-funded project are designated as suitable to interact with participating minors within the VOCA-funded project pursuant to the conditions found at <https://www.ojp.gov/funding/explore/interact-minors> and that the agency has complied with all the requirements more fully detailed in the aforementioned link.

Signature of Executive Director or Authorized Official	Print name of person signing	Date signed
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