

**STATEMENT OF SERVICE (DELIVERY) –  
SMALL CLAIMS**

JD-CV-123 Rev. 4-19  
P.B. § 24-10

STATE OF CONNECTICUT  
**SUPERIOR COURT**  
www.jud.ct.gov



**Instructions**

If filed on paper, fill out one (1) form for each defendant. Attach all documents showing how the Small Claims Writ and Notice of Suit (form JD-CV-40) and related documents were served on (delivered to) the defendant, and check the box below that applies. Keep all receipts showing how much you paid to have the Small Claims Writ and Notice of Suit and related documents served on the defendant.

If filed electronically, follow the instructions above and ensure that you select the appropriate name of the document you are filing.

COURT USE ONLY
SMRSOS

For service on (delivery to) the defendant:  <hr/> <hr/> <p>(Write name of defendant above)</p>
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The Small Claims Writ and Notice of Suit (form JD-CV-40) and related documents, if any, were served on (delivered to) the defendant named above by:

**(Check the box that applies)**

- 1.)  priority mail with delivery confirmation; delivery confirmation is attached. I paid \$ \_\_\_\_\_ for this, or
- 2.)  certified mail, return receipt requested, or with electronic delivery confirmation; signed return receipt, or electronic delivery confirmation, is attached. I paid \$ \_\_\_\_\_ for this, or
- 3.)  a nationally recognized courier service providing delivery confirmation; tracking information showing delivery is attached. I paid \$ \_\_\_\_\_ for this, or
- 4.)  a proper officer in the manner in which a writ of summons is served in a civil action; officer's return of service filed with the court.

Signed (Plaintiff or plaintiff's representative)	Print name	Date signed
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**ADA NOTICE**  
The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at [www.jud.ct.gov/ADA](http://www.jud.ct.gov/ADA)