

NOTICES

STATE OF CONNECTICUT DIVISION OF CRIMINAL JUSTICE

JOB OPPORTUNITY

**DCJ Deputy Assistant State's Attorney
New Haven Judicial District
G.A. 7 in Meriden**

**PLEASE FOLLOW THE SPECIFIC APPLICATION
FILING INSTRUCTIONS ON THE LAST PAGE**

LOCATION: 54 West Main Street, Meriden, CT 06451

HOURS: 8:00 a.m. – 5:00 p.m.

SALARY RANGE: \$70,008 - \$146,160 Yearly

PCN: 5202

CLOSING DATE: July 12, 2019

In the Division of Criminal Justice, this class is accountable for receiving training and representing the interests of the state in prosecution of assigned criminal and motor vehicle cases and infractions.

Examples of Duties

Reviews all documentation relative to assigned criminal cases and infractions and directs supplemental or further investigation; prepares cases for arraignment, selecting appropriate charges, preparing original statement of facts; reviews outstanding defense motions and prepares responses or objections as appropriate; interviews witnesses and victims; evaluates strengths and weaknesses of case in light of above findings; initiates and completes related legal research; responsible for plea negotiation with defense attorneys; conducts pre-trial conferences; conducts jury selection; tries cases before juries, three-judge panels, single judge or magistrate; may prepare appellate material for submission to Chief State's Attorney's Office after conviction; reviews applications for arrest warrants and - upon approval - signs and presents to presiding judge for final review and signature; may review applications for search and seizure warrants; maintains liaison with and functions as resource to state and local police; advises victims of crimes as to their rights and directs them to the appropriate supportive agencies; defends petitions of habeas corpus including preparation of pleadings, argument of motions, and trial of action; if a member of the Appellate Unit, defends appeals brought by convicted defendants before the Appellate Court and Supreme Court; performs related duties as required.

Knowledge, Skill and Ability

Knowledge of criminal law and legal process, legal principles and practice; knowledge of and ability to interpret and apply relevant State and federal criminal law; knowledge of the statutory authority, operation and administration of the Division of Criminal Justice; considerable interpersonal skill; considerable negotiating skill, considerable trial and counseling skills; considerable oral and written communication skill; considerable ability to analyze legal problems, present statements of fact, law and argument; ability to write legal briefs and supporting documentation.

Minimum Qualifications – General Experience

Membership in the Connecticut Bar and residency in the State of Connecticut.

Application Procedure

In addition to meeting the above requirements, candidates must submit the following information in order to be considered for this position.

1. Cover letter
2. Division of Criminal Justice Application for Employment - available online at www.ct.gov/csao
3. Resume
4. Copy of law school transcript
5. The names and contact information for three (3) professional references to:

By e-mail to: DCJ.HR@ct.gov, cc: DCJ.NewHaven@ct.gov.

All documents must be combined into a single pdf

Please include the PCN on the subject line

(This is the Preferred Method)

Or

Office of the Chief State's Attorney

300 Corporate Place

Rocky Hill, CT 06067

Attn: Human Resources, PCN 5202

Application packages must be received or postal stamped no later than the closing date

Applications received by facsimile will not be accepted

A complete job specification for DCJ Deputy Assistant State's Attorney is available [here](#).

Notice of Reprimand of Attorneys

Pursuant to Practice Book Section 2-54, notice is hereby given of the following reprimands ordered by reviewing committees of the Statewide Grievance Committee:

Reviewing Committee Reprimands

March 29, 2019: Jeffrey D. Cedarfield, West Hartford, Connecticut – 417470

Thomas John Lengyel, Milford, Connecticut – 417948

Copies of the full text of the decision of the Statewide Grievance Committee is available through the Committee's offices at Second Floor, Suite Two, 287 Main Street, East Hartford, Connecticut 06118-1885. The fee for copies is \$.25 (twenty-five cents) per page. The full text of the decision is also available on the Connecticut Judicial Branch website (www.jud.ct.gov).

Attest:

Michael P. Bowler
Statewide Bar Counsel

Notice of Certification as Authorized House Counsel

Upon recommendation of the Bar Examining Committee, in accordance with § 2-15A of the Connecticut Practice Book, notice is hereby given that the following individuals have been certified by the Superior Court as Authorized House Counsel for the organization named:

Certified as of June 17, 2019:

Vita V. Litvin Connecticut State Colleges & Universities

Certified as of June 21, 2019:

Leah Sage Ponce NBCUniversal
Jonathan Sokolowski Gartner, Inc.

Hon. Patrick L. Carroll III
Chief Court Administrator
