



STATE OF CONNECTICUT

**SUPREME COURT
APPELLATE COURT**

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**Suggested Proposed Contents of the Clerk
Appendix¹**

Civil Matters (Non-Jury)

- Case Detail
- Operative Complaint
- Answer, Special Defense
- Reply
- Counterclaim
- Answer, Special Defense to Counterclaim
- Reply
- Pertinent motion(s) such as: Summary Judgment, to Strike, in Limine, for Default including Affidavits
- Opposition(s) to motion(s)
- Trial Court's Decision(s) or signed Transcript of Oral Decision(s)
- Motion for Reconsideration and Opposition
- Appeal
- Docketing Statement
- Relevant post-appeal motions such as orders granting Articulation or Rectification, and orders dismissing portions of the appeal

¹ The samples are suggestions based on the rules of appellate procedure. Additional contents may be necessary, and the sample suggestions may not be applicable to all cases.

Civil Matters (Jury)

- Case Detail
- Operative Complaint
- Answer, Special Defense
- Reply
- Counterclaim
- Answer, Special Defense to Counterclaim
- Reply
- Pertinent motion(s) such as: Summary Judgment, to Strike, in Limine, for Default including Affidavits
- Opposition(s) to motion(s)
- Trial Court's Decision(s)
- Motion for a Directed Verdict
- Opposition
- Pertinent motion(s) such as: for Judgment Notwithstanding the Verdict, for New Trial
- Opposition(s)
- Trial Court's Decision(s) or signed Transcript of Oral Decision(s)
- Motion for Reconsideration and Opposition
- Appeal
- Docketing Statement

Civil Foreclosure

- Case Detail
- Operative Complaint
- Answer, Special Defense
- Reply
- Motion for Judgment of Strict Foreclosure or Foreclosure by Sale
- Affidavit of Debt
- Opposition(s) to motion(s)
- Trial Court's Decision(s) or signed Transcript of Oral Decision(s)
- Appeal
- Docketing Statement

Criminal Matters

- Original Information and Court Action Entries
- Substitute Information(s)
- Long Form Information (*last Information unless an earlier Information is at issue*)
- Bill of Particulars
- Pertinent motion(s) such as: to Suppress or in Limine
- Opposition(s)
- Motion to Dismiss
- Motion for New Trial
- Verdict
- Trial Court's Decision(s) or signed Transcript of Oral Decision(s)
- Appeal
- Docketing Statement
- Relevant post-appeal motions such as orders granting Articulation or Rectification, and orders dismissing portions of the appeal

Habeas

- Case Detail
- Petition or last Amended Petition
- Return or Amended Return
- Reply
- Pertinent motion(s), opposition(s) and order(s)
- Trial Court's Decision or signed Transcript of Oral Decision
- Petition for Certification to Appeal and Order
- Appeal
- Docketing Statement

Family

- Case Detail
- Complaint
- Answer/Cross Claim
- Reply
- Pendente Lite order(s), if relevant
- Unsealed Financial Affidavits, if relevant, with unsealing order(s)
- Trial Court's Decision or signed Transcript of Oral Decision
- Motion for Reconsideration and Opposition
- Appeal
- Docketing Statement
- Relevant post-appeal motions such as orders granting Articulation or Rectification, and orders dismissing portions of the appeal

Family Post-Judgment

- Case Detail
- Pertinent motion(s) such as: for Modification, for Contempt and to Reopen
- Opposition(s) to motion(s)
- Unsealed Financial Affidavits, if relevant, with unsealing order(s)
- Trial Court's Decision(s) or a signed Transcript of Oral Decision(s)
- Motion for Reconsideration and Opposition
- Appeal
- Docketing Statement
- Relevant post-appeal motions such as orders granting Articulation or Rectification, and orders dismissing portions of the appeal.

Temporary Restraining Order

- Case Detail
- Complaint (Application for Relief from Abuse, TRO/CPO)
- Judgment File (Order of Protection page JD-CL-099)
- Memorandum of Decision
- Appeal
- Docketing Statement

Workers' Compensation Review Board

- Certification of the Record
- Finding and Award
- Motion to Correct
- Objection to Motion to Correct
- Petition for Review
- Reasons for Appeal
- Appeal from Finding?
- Opinion
- Appeal
- Docketing Statement
- Relevant post-appeal motions such as orders granting Articulation or Rectification, and orders dismissing portions of the appeal.

Juvenile

- Case Information(s) for Juvenile Matters
- Order of Temporary Custody
- Neglect Petition
- Court Order
- Specific Steps
- Motion for Review of Permanency Plan
- Petition for Termination of Parental Rights
- Pertinent motion(s)
- Memorandum of Decision or Signed Transcript of Oral Decision
- Motion for Reconsideration and Opposition
- Appeal
- Docketing Statement
- Relevant post-appeal motions such as orders granting Articulation or Rectification, and orders dismissing portions of the appeal

Civil Matters (Administrative Appeals)

- Case Detail
- Operative Complaint
- Answer, Special Defense
- Reply
- Return of Administrative Record with Application/Appeal to the agency, Notice of Hearing (if at issue), Minutes/Decision of the agency
- Trial Court's Decision(s) or signed Transcript of Oral Decision(s)
- Motion for Reconsideration and Opposition
- Appeal
- Docketing Statement
- Relevant post-appeal motions such as orders granting Articulation or Rectification, and orders dismissing portions of the appeal

For Administrative Appeals, see P.B. § 67-8A.