

CP Docket Access
User Guide for Attorneys

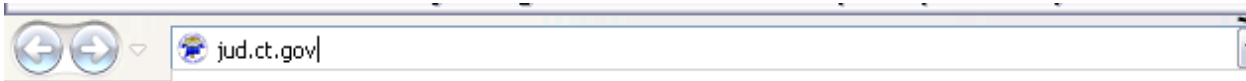
March 7, 2012

Contents

I. Website.....	3
II. Logging In	4
III. Accessing/Viewing the CP Docket	5
IV. Searching	6
V. View/Print Specific Case Information	7
VI. Printing/Saving – Case List.....	8
VII. Printing/Saving – Detailed Cases Report.....	10

I. Website

Type `jud.ct.gov` in the address bar of your web browser and press the enter key to go to the website.



Once on the page, click on the E-Services link. The link is found on the left side of the screen.



After clicking on the link it will take you to the page where you can either sign in to E-Services or Enroll for E-Services. New users will only need to enroll once.



II. Logging In

Log in to E-Services with the juris number and password.



The screenshot shows the State of Connecticut Judicial Branch E-Services login page. The header features the state seal and the text "State of Connecticut Judicial Branch". The main content area is titled "Judicial Branch E-Services - (Electronic Services)" and includes a description of the services and two links: "E-Services available to enrolled attorneys and law firms" and "E-Services available to enrolled self-represented parties". A sidebar on the left lists various resources such as "Check Browser Requirements", "Procedures and Technical Standards", and "Designated Filer Login". The login section is split into two options: "New to E-Services?" and "Log in:". The "Log in:" section contains fields for "Juris Number / User ID:" and "Password:", each with a "Forgot" link. A "Login" button is at the bottom, and a "New User" button is in the "New to E-Services?" section. A VeriSign Trusted logo is visible on the right.

State of Connecticut
Judicial Branch

Judicial Branch E-Services - (Electronic Services)

The Judicial Branch offers electronic services to enrolled attorneys, law firms and self-represented parties.

[E-Services available to enrolled attorneys and law firms](#)
[E-Services available to enrolled self-represented parties](#)

New to E-Services? or **Log in:**

In order to log in, you'll need to Enroll.
Enrollment is **free**.

Juris Number / User ID:
 [Forgot User ID?](#)

Password:
 [Forgot Password?](#)

VeriSign Trusted
VERIFY

Check Browser Requirements
Procedures and Technical Standards
e-Citations Procedures and Technical Standards
Law Enforcement Agency Application To Participate in eCitations
Supreme Court brief guidelines
Designated Filer Login
Designated Filer Overview

III. Accessing/Viewing the CP Docket

After logging in, scroll down to find the link to “CP Docket Access”. Click on the link to access the docket homepage.

- Short Calendars
 - Markings Entry
 - Markings History
 - By Juris Number
 - By Court Location
- Docket Management
- Foreclosure Ad Posting
- Attorney Registration
- Attorney Change of Information
- Change Enrollment Information
- Change Password
- Client Security Fund Fee
- Attorney Advertisement
- Supreme Court Brief
- DMV - Last Known Address
- Juris History
- CP Docket Access**
- Digital Record

E-Services has been developed to provide electronic interaction with the Judicial Branch. The electronic services currently available are listed on the menu bar on the left of this page.

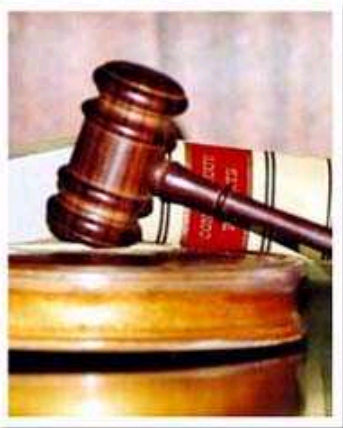
Filers should review the revised [Procedures and Technical Standards](#), which apply to all electronic services offered by the Judicial Branch. Specific procedures that apply to E-Services, Facsimile Filing, e-filing and short calendar markings are contained in the revised Procedures and Technical Standards.

Please send any questions, comments or suggestions about e-filing, short calendar markings or any other aspect of E-Services to Eservices@jud.ct.gov.

Topic Search	Site Map	Contact Us
Attorneys Case Look-up Courts Directories Educational Resources E-Services Juror Information News & Updates Opinions Opportunities Self-Help Search Home		
Common Legal Terms Contact Us Website Policies		
Copyright © 2011 , State of Connecticut Judicial Branch		

To access the dockets, users will click on View CP Dockets. You will encounter a confidentiality agreement. This will appear the first time you access the docket each time you log in.

- CPDocket Home
- View CPDockets**
- Digital Record
- Supreme and Appellate Court Case Inquiry
- Forms
- OCPD-CPU



Cases on the Child Protection Docket include all proceedings concerning abuse, neglect, uncared-for, dependency, termination of parental rights (TPR) and emancipation petitions; contested TPR or removal of parent as guardian applications transferred from Probate Court; appeals from Probate Court decisions and appeals from DCF administrative decisions.

Child Protection Docket information is accessible for a two week period from the date of inquiry.

After reading the confidentiality agreement by selecting the checkbox, click “I Agree”. This will bring you to the search page.

I hereby acknowledge that I have read this Confidentiality Agreement and I agree to comply with its provisions.



[I Agree](#)

IV. Searching

Users can search for a specific date or up to one year from the present date. Users must enter a date in both date fields. As an attorney, you will have access to the cases for which you have an appearance entered. (Please note that you can not search for past events.)

To view the events, click “Search”.

[Printer Friendly](#)







Scheduled Between  And 
(mm/dd/yy) (mm/dd/yy)

Juvenile's First Name Docket Number
 Juvenile's Last Name Juvenile's Last Name
 Client's First Name Client's Last Name

View Dockets for:

After clicking “Search” the screen will display the results. Users can sort the columns by clicking on the column name. For example to sort by client, click on “Client Name”.

View Dockets for:
14 Records found


Court Location	Scheduled Time	Juvenile Name	Docket Number	Client Name	Client Type	Purpose	Comment	Print <input type="checkbox"/> (All)	View 
NEW HAVEN	3/2/2012 9:00 AM	DUCK, LUCKY	N05CP10018742A	DUCK, DAISY	Mother	Docket Matter		<input type="checkbox"/>	
NEW HAVEN	3/2/2012 9:00 AM	MOUSE, MICKEY	N05CP11019516A	MOUSE, MICKEY	Juvenile	Docket Matter		<input type="checkbox"/>	
NEW HAVEN	3/2/2012 9:00 AM	MOUSE, MINNIE	N05CP11019517A	MOUSE, MINNIE	Juvenile	Docket Matter		<input type="checkbox"/>	
NEW HAVEN	3/6/2012 9:00 AM	DOE, JOHN	N05CP02012920A	DOE, JOHN	Juvenile	Docket Matter		<input type="checkbox"/>	
NEW HAVEN	3/6/2012 9:00 AM	DOE, JANE	N05CP02012921A	DOE, JANE	Juvenile	Docket Matter		<input type="checkbox"/>	

If a user wishes to narrow the search results, they may enter the docket number, or all or part of either the case name or their client’s name. In addition if a user wishes to clear the search parameters, click “Clear”.

Juvenile's First Name Docket Number
 Client's First Name Juvenile's Last Name
 Client's Last Name

V. View/Print Specific Case Information

Once the results have been returned, users can view additional information by selecting the icon at the end of the row for the case.

Court Location	Scheduled Time	Juvenile Name	Docket Number	Client Name	Client Type	Purpose	Comment
MIDDLETOWN	9/22/2011 11:00:00 AM	MATTY MOUSE	M08CP11011517A	MICKEY MOUSE	Father	Docket Matter	

Information available: social worker, respondents and attorneys names, motions and petitions information.

Docket Number:

Case Name:

Childs Attorney: GAL:

AAG: Social Worker:

Hearing Information:

Hearing Date	Petition Type	Purpose	Reasons	Interpreter
9/22/2011 11:00 AM	Neglect	Plea		

Respondents:

Respondent	Respondent Type	Respondent Attorney	Respondent GAL	Comment
MINNIE MOUSE	Mother	DELLA KATHRYN STEADMAN		
MICKEY MOUSE	Father	ESPOSITO & VOLZA		

Motion(s):

Motion	Filed By	Date Filed
MOT APPT GUARDIAN AD LIT	DAVID E COSHAM	9/20/2011

[Back](#)

Users have the ability to print a specific case detail screen. Click the "Printer Friendly" link to print the case information. A popup window will appear with the printer friendly version.

To print, click the printer icon  or select "File" and choose "Print" from the menu.

This document is not a substitute for the official Child Protection Court Docket, which is made and kept by the Clerk of the Superior Court for Juvenile Matters pursuant to Connecticut General Statutes Section 51-51(a)(6). The information contained herein may be subject to change due to continuance requests, emergency filings, corrections, add-ons or other modifications. The Judicial Branch cannot guarantee the accuracy of this information except with respect to the date and time of the inquiry. The information contained herein is confidential pursuant to Connecticut General Statutes Section 46b-124 and any unauthorized disclosure will result in the denial of future access to on-line Child Protection Dockets.

View Dockets for: ESPOSITO & VOLZA (403970)

Docket Number
 Case Name
 Childs Attorney GAL
 AAG Social Worker

Hearing Information:

Hearing Date	Petition Type	Purpose	Reasons	Interpreter
9/22/2011 11:00 AM	Neglect	Plea		

Respondents:

Respondent	Respondent Type	Respondent Attorney	Respondent GAL	Comment
MINNIE M	Mother	DELLA KATHRYN STEADMAN		
MICKEY M	Father	ESPOSITO & VOLZA		

Motion(s):

Motion	Filed By	Date Filed
MOT APPT GUARDIAN AD LIT	DAVID E COSHAM	9/20/2011

VI. Printing/Saving – Case List

After the search results are returned, users have the ability to print the list of case displayed. To print the list of cases that, click “Printer Friendly” link at the top of the page.

Scheduled Between And [Printer Friendly](#)

(mm/dd/yy) (mm/dd/yy)

Docket Number
 Juvenile's FirstName
 Client's FirstName
 Juvenile's LastName
 Client's LastName

A popup window will appear with the printer friendly version. To print, click the printer icon.

1 of 1 100% Find | Next Select a format Export

Dockets for: Created 3/1/20

4 Records found

This document is not a substitute for the official Child Protection Court Docket, which is made and kept by the Clerk of the Superior Court for Juvenile Matters pursuant to Connecticut General Statutes Section 51-51(a)(6). The information contained herein may be subject to change due to continuance requests, emergency filings, corrections, add-ons or other modifications. The Judicial Branch cannot guarantee the accuracy of this information except with respect to the date and time of the inquiry. The information contained herein is confidential pursuant to Connecticut General Statutes Section 46b-124 and any unauthorized disclosure will result in the denial of future access to on-line Child Protection Dockets.

Court Location	Scheduled Time	Juvenile Name	Docket Number	Client Name	Client Type	Purpose	Comment
NEW HAVEN	3/1/2012 9:00 AM	TAMARA F	N05CP06016332A	TAMARA F	Juvenile	Permanency Plan Hearing	
NEW HAVEN	3/1/2012 9:00 AM	EDWARD S	N05CP08017685A	EDWARD S	Father	Docket Matter	
NEW HAVEN	3/1/2012 9:00 AM	BRUCE S	N05CP09018465A	BRUCE S	Juvenile	Permanency Plan Hearing	
NEW HAVEN	3/1/2012 9:00 AM	AERIANNA S	N05CP10018785A	AERIANNA S	Juvenile	Permanency Plan Hearing	

1 of 1

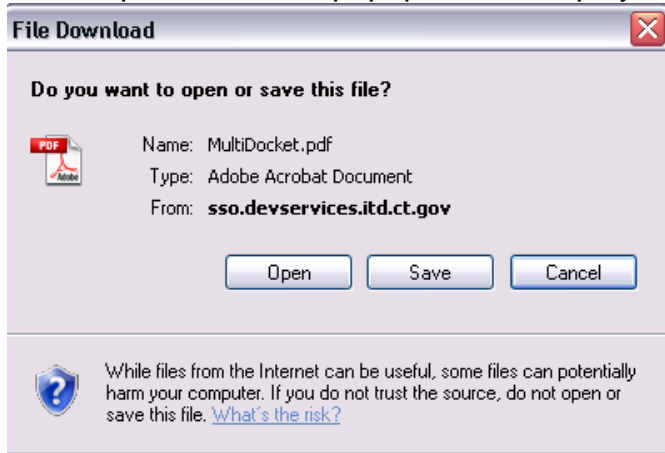
Users can also export a file. This allows the user to save a file to the computer and/or print the list. Choose Acrobat (PDF) file from the “Select a Format” dropdown and click export next to the dropdown.

1 of 1 100% Find | Next Select a format Export

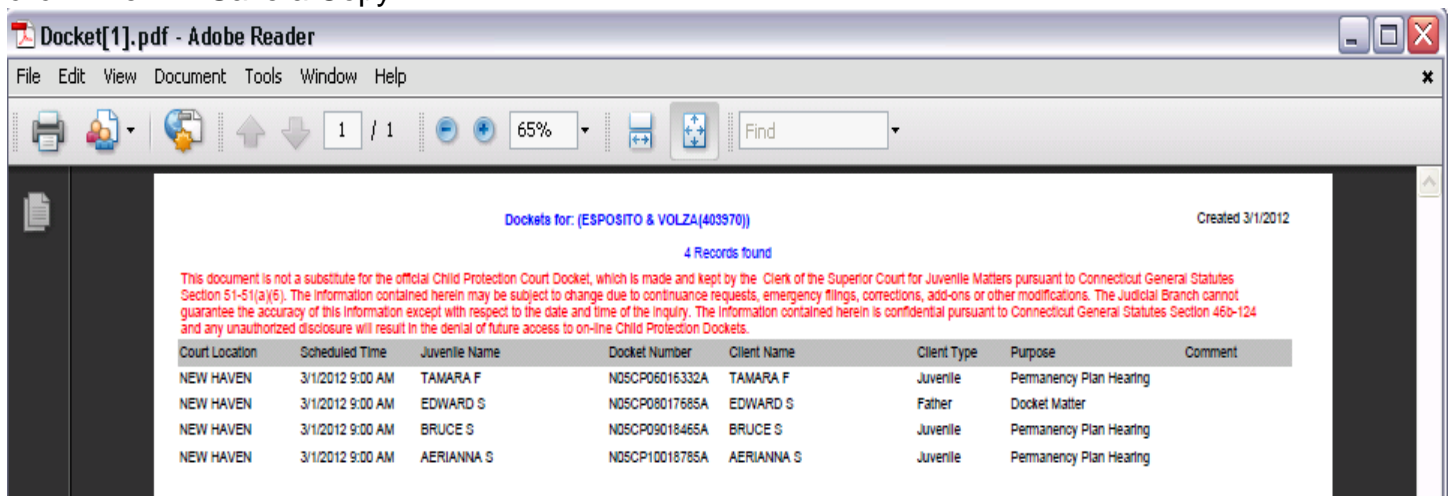
Dockets for: (ESPOSITO & VOLZA(403970) 4 Records found

Select a format
 Select a format
 Excel
 Acrobat (PDF) file
 Export Formats

Click “Open” when the popup screen displays. This will open a PDF document.



Users can now print or save the document as a PDF file. To print, click the printer icon. To save, click “File” -> “Save a Copy”.









VII. Printing/Saving – Detailed Cases Report

Users also have the ability to print case details for one or more cases.

To select all cases, click on the check box of the column header “Print (All)”. To select one or more cases, click the checkbox in the row for the case(s) user wishes to print. Once the cases are selected, click “Print Details” button.

View Dockets for:
14 Records found!



<u>Court Location</u>	<u>Scheduled Time</u>	<u>Juvenile Name</u>	<u>Docket Number</u>	<u>Client Name</u>	<u>Client Type</u>	<u>Purpose</u>	<u>Comment</u>	<u>Print (All)</u>	<u>View</u>
NEW HAVEN	3/2/2012 9:00 AM	DUCK, LUCKY	N05CP10018742A	DUCK, DAISY	Mother	Docket Matter		<input checked="" type="checkbox"/>	
NEW HAVEN	3/2/2012 9:00 AM	MOUSE, MICKEY	N05CP11019516A	MOUSE, MICKEY	Juvenile	Docket Matter		<input checked="" type="checkbox"/>	
NEW HAVEN	3/2/2012 9:00 AM	MOUSE, MINNIE	N05CP11019517A	MOUSE, MINNIE	Juvenile	Docket Matter		<input checked="" type="checkbox"/>	
NEW HAVEN	3/6/2012 9:00 AM	DOE, JOHN	N05CP02012920A	DOE, JOHN	Juvenile	Docket Matter		<input checked="" type="checkbox"/>	
NEW HAVEN	3/6/2012 9:00 AM	DOE, JANE	N05CP02012921A	DOE, JANE	Juvenile	Docket Matter		<input checked="" type="checkbox"/>	

The detailed print version will open and is formatted closely to the court docket. User can print the screen using the printer icon. In addition, user can open the file as a PDF which will allow user to save or print the docket in a printer friendly format. Choose “Acrobat (PDF) file” from dropdown “Select a Format” and click “Export”.

State of Connecticut
Judicial Branch

CPDocket Home

View CPDockets

Digital Record

Supreme and Appellate Court Case Inquiry

Forms

OCPD-CPU

CP Evaluation Providers

E-Services

Logout

1 of 1

Select a format
Export

Select a format
Excel
Acrobat (PDF) file

Docket For: ESPOSITO & VOLZA(40397)

This document is not a substitute for the official Child Protection Court Docket, which is made and kept by the Clerk of the Superior Court for Juvenile Matters pursuant to C.G.S. § 51-51(a)(6). The information contained herein may be subject to change due to continuance requests, emergency filings, corrections, add-ons or other modifications. The J accuracy of this information except with respect to the date and time of the inquiry. The information contained herein is confidential. Connecticut General Statute § 54-2b. Unauthorized disclosure will result in the denial of future access to on-line Child Protection Dockets.

ROBERT G N05CP10018742A Atty: GLADYS IDELIS NIEVES GAL

3/2/2012 9:00 AM Soc Wkr: BRETT STEPHAN A.A.G: JESSICA BROOKE GALVIN

Petition Type	Purpose	Reasons	Interprete
Motion for Review of Permanency Plan	Docket Matter	-Court's Own Motion	
Respondent	Res Type	Atty Name	GALName
CHERYL M	Mother	ESPOSITO & VOLZA	
JAMES G	Father	MATTHEW THOMAS GILBRIDE	

SHYANNE B N05CP11019516A Atty: ESPOSITO & VOLZA GAL

3/2/2012 9:00 AM Soc Wkr: KRISTEN SHEPHERD A.A.G: JESSICA BROOKE GALVIN

Petition Type	Purpose	Reasons	Interprete
Neglect	Docket Matter	-Court's Own Motion	
Respondent	Res Type	Atty Name	GALName
TAMMY M	Mother	ARTHUR L LEDFORD	

A popup will appear allowing user to save or open the PDF file. Click open to view the PDF file.

File Download

Do you want to open or save this file?

Name: MultiDocket.pdf
Type: Adobe Acrobat Document
From: sso.devservices.itd.ct.gov

Open Save Cancel

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

Click on the printer icon to print the detailed view.
To save, click "File" -> "Save a Copy".

Docket For: ESPOSITO & VOLZA(403970)

Created: 3/7/2012 3:24:24 PM

This document is not a substitute for the official Child Protection Court Docket, which is made and kept by the Clerk of the Superior Court for Juvenile Matters pursuant to Connecticut General Statutes Section 51-51(a)(8). The information contained herein may be subject to change due to continuance requests, emergency filings, corrections, add-ons or other modifications. The Judicial Branch cannot guarantee the accuracy of this information except with respect to the date and time of the inquiry. The information contained herein is confidential pursuant to Connecticut General Statutes Section 46b-124 and any unauthorized disclosure will result in the denial of future access to on-line Child Protection Dockets.

BRUCE S		N05CP09018465A		Atty: ESPOSITO & VOLZA		GAL:	
3/7/2012 9:00 AM	Soc Wkr: STACEY FALK	AAG: JESSICA BROOKE GAUVIN					
Petition Type	Purpose	Reasons		Interpreter			
Termination of Parental Rights	In-court Review	-In - Chamber Conf					
Respondent	Res Type	Atty Name	GALName		Comment		
ASHLEY Y	Mother	GLADYS IDELIS NIEVES					
BRUCE S	Father	THOMAS B PURSELL					
Motion	Filed By		Date Filed				
MOT TRANS CUSTODY/GUARD	GLADYS IDELIS NIEVES		3/7/2011				

AERIANNA S		N05CP10018785A		Atty: ESPOSITO & VOLZA		GAL:	
3/7/2012 9:00 AM	Soc Wkr: STACEY FALK	AAG: JESSICA BROOKE GAUVIN					
Petition Type	Purpose	Reasons		Interpreter			
Termination of Parental Rights	In-court Review	-In - Chamber Conf					
Respondent	Res Type	Atty Name	GALName		Comment		
ASHLEY Y	Mother	GLADYS IDELIS NIEVES					
BRUCE S	Father	THOMAS B PURSELL					
Motion	Filed By		Date Filed				
MOT TRANS CUSTODY/GUARD	GLADYS IDELIS NIEVES		3/7/2011				

CHRISTIAN O		N05CP10018881A		Atty: ESPOSITO & VOLZA		GAL:	
3/7/2012 10:00 AM	Soc Wkr: PATTY SCOREL	AAG: JESSICA BROOKE GAUVIN					
Petition Type	Purpose	Reasons		Interpreter			
Revocation	In-court Review						
Respondent	Res Type	Atty Name	GALName		Comment		
DAWN O	Mother	DOUGLAS GERARD LILLY					
LOUIS O	Father	JOHN ANTHONY RADZIUNAS					
(No Motions Filed)							