

Facilities and Living Conditions	Completed	Activity
IMMEDIATE ACTIONS		
<p>➤ Renovations to improve the physical plant and increase program space in New Haven include:</p> <ol style="list-style-type: none"> 1. new furniture, paint, flooring 2. a new roof, 3. a new HVAC system, 4. a new recreational building addition 	✓	<p>Furniture installed, paint underway, flooring scheduled for mid April. Roof out to bid</p> <p>Interviews for architects have been completed; award pending.</p>
<p>➤ Space at the New Haven Detention Center was studied and appropriately reallocated to generate 500 square feet of additional program space.</p>	✓	
<p>➤ To increase safety, address deficiencies in fire code requirements at the Hartford Detention Center.</p>		<p>The state Dept. of Public Works is now in the process of awarding the contract for code compliance issues.</p>
<p>➤ 12 additional secure girls detention beds will be available to meet the needs specific to females.</p>	✓	
<p>➤ Judge Leuba contacted State Agencies to identify potential program space(s) for detention. Identified options were not viable.</p>	✓	
<p>➤ An inventory of basic living supplies at each detention center was reviewed and supplies deemed adequate.</p>	✓	
<p>➤ Supplies are now available on an as needed basis due to the development of a more effective, efficient purchasing system.</p>	✓	

Facilities and Living Conditions	Completed	Activity
LONG TERM ACTIONS		
➤ Relocate Bridgeport Juvenile Court to increase program space for Detention, until new center is built.		On hold.
➤ New detention facilities in Bridgeport and Hartford to be built.		Hartford is design and property in acquisition phase. Bridgeport site location continues.
➤ The Judicial Branch will seek National Accreditation through the American Correctional Association. ACA standards are the national benchmark for effective operation of detention facilities nationwide.		Compliance Director will begin research in April and note progress in next report.
➤ Juvenile Court and associated functions in New Haven should be relocated into a new GA allowing for the renovation and expansion of the New Haven Detention Center.		On going.

Services: Mental Health & Medical Services	Completed	Activity
IMMEDIATE ACTIONS		
➤ Expanded hours of certified mental health staff on site at all three centers; 1. psychiatrist from 3 hours to 6 hours per week 2. increased master's level clinician from 15 hours to 30 hours per week	✓ ✓	
➤ Expand hours of certified medical staff on site; increase from 9 hours to 20 hours per week, at all three centers.	✓	
➤ Select staff will be certified as Emergency Medical Responders to enhance capacity to resuscitate.		Training location and provider under investigation to begin 7/00

Services: Mental Health & Medical Services	Completed	Activity
IMMEDIATE ACTIONS		
<ul style="list-style-type: none"> ➤ To provide the safest possible environment, new, specialized beds, designed to deter suicide attempts, will be purchased for the detention centers. 	✓	
<ul style="list-style-type: none"> ➤ A watchman system will be installed to electronically monitor staff checks on detainees, specifically for suicide watch checks at all three centers. 		Completed New Haven and Bridgeport. PO issued for Hartford for installation and training for April.
LONG TERM ACTIONS		
<ul style="list-style-type: none"> ➤ A Quality Assurance Program will be implemented to ensure quality medical and mental health services to detainees. 		RFP for medical compliance coordinator is out; when filled will have responsibility for Q and A Program.
<ul style="list-style-type: none"> ➤ Medication administration to be performed by certified medical personnel and Licensed Practical Nurses. Certified detention staff will provide backup. 		Special training of detention staff will be completed by 4/30/00. Nurses are being scheduled as availability permits.
<ul style="list-style-type: none"> ➤ 14 beds are planned for detainees who have serious psychiatric and cognitive disorders. 		Beds at the Round Cottage have been secured for detainees who have psychiatric disorder. DCF is currently hiring staff and beds will be open when hiring and training is completed. Note: the Round Cottage has been renamed to the 8 th Unit.

Services: Recreation	Completed	Activity
IMMEDIATE ACTIONS		
<p>➤ A new recreational pilot program is underway in New Haven: 8 hours per day, 7 days per week. A local community organization and the Police Athletic League provide services that are contracted through 1/00. The recreational program model in New Haven will be replicated at the two other detention centers.</p>		<p>Program continues in full operation at the New Haven facility. Program implementation at the Hartford and Bridgeport Centers was deferred until 7/1/00. An RFP has been drafted for all three centers, and has been sent to purchasing.</p>
Services: Education	Completed	Activity
IMMEDIATE ACTIONS		
<p>➤ Education consulting firm ETP contracted to conduct an educational standards audit in all three detention centers, reviewing policy and practice, and recommending enhancement of programs.</p>		<p>ETP has audited New Haven, Hartford, and Bridgeport. The final report is expected mid April.</p>
<p>➤ Twelve computers will be purchased to enhance educational skills programming for detainees.</p>	✓	
<p>➤ A library has been developed in the New Haven Detention Center. Books will be accessible to juveniles while in detention. Plan to provide instruction to detainees on card cataloging and creation and laminating library cards are underway. Library will be replicated at new facilities.</p>	✓	
LONG TERM ACTIONS		
<p>➤ In response to the education audit, the Judicial Branch will create a system for improvement and coordination of education services and will continue to explore incorporating year round school.</p>		<p>To be completed following the ETP educational audit final report.</p>

Services: Ombudsman Program	Completed	Activity
LONG TERM ACTIONS		
➤ Develop and implement an Ombudsman Program for all detention centers to objectively deal with grievances.		To be completed 7/00. RFP has been completed and sent to purchasing.

Human Resources: Screening and Selection	Completed	Activity
IMMEDIATE ACTIONS		
➤ New policy regarding screening and selection has been developed. A search of the DCF child abuse registry has been added in addition to the current policy of criminal background check, physical exam and drug test.	✓	
Human Resources: Personnel and Staffing	Completed	Activity
IMMEDIATE ACTIONS		
➤ 32 new positions created for all detention centers. 1. Supervision: A New Haven Juvenile Detention Supervisor and Assistant Supervisor for all shifts statewide will be hired. 2. Line Staff: Classification and Program Officers (CPOs) will be hired. CPOs will be responsible for implementation and development of programming at detention centers. 3. Support Staff: Maintenance and clerical staff hired to assure improved upkeep and record management.	✓ ✓	Detention Supervisors have started; Assistant Supervisors are on duty in New Haven and Bridgeport and will be on duty in Hartford by the end of April.

Human Resources: Personnel and Staffing	Completed	Activity
IMMEDIATE ACTIONS		
➤ A new job series has been defined; juvenile Detention Services Officer Trainee, Juvenile Detention Services Officer I, and Juvenile Detention Officer II. Appropriate job descriptions have been drafted. Increased qualifications and career ladder for this job series is comparable to Adult and Juvenile Probation Officers	✓	Series to be implemented next fiscal year upon approval from the State of Connecticut Supreme Court. Job description forwarded to HRM in early April.
➤ Hiring a Detention Compliance Director to oversee operations in all three centers.	✓	
➤ Provide for filling of vacancies so that the centers will be fully staffed.	✓	Screening completed; new JDOs in training or schedule to start employment by mid April.
➤ Provide for overtime to address juvenile population needs and reduce effects of overcrowding.	✓	
Training	Completed	Activity
IMMEDIATE ACTIONS		
➤ Three special training sessions for New Haven Detention Staff were conducted. Topics included: from Policy to Practice, Communications and Conflict Resolution, and Developmental Stages of Juveniles.	✓	
➤ Forty hours of annual in-service training for juvenile detention staff has been completed.	✓	
➤ Enhanced intake and admission training will be developed for staff designed as intake officers.		Agreement with Yale Child Study to develop training for intake officers is complete. Training has begun and will be completed mid April.

Training	Completed	Activity
IMMEDIATE ACTIONS		
➤ DCF will provide staff training on medication distribution and abuse and neglect reporting.		Based on DCF's approved model, staff will complete training by 4/30/00. Neglect training schedule for Academy on April 13, 2000.

Overcrowding Initiatives	Completed	Activity
IMMEDIATE ACTIONS		
➤ Chief Court Administrator Judge Robert Leuba established a Juvenile Detention Crowding Oversight Committee to review national models and options to reduce overcrowding in detention.		Sub-committee reports are now being reviewed and prioritized for implementation.
➤ A pilot project to expedite the process of placing detained juveniles into DCF residential facilities is under development.		New Haven has added a second residential facility and is reviewing progress to determine actual time savings.
LONG TERM ACTIONS		
➤ Streamline process for residential placement of detained juveniles.		Ongoing.
➤ Development of an automated assessment, classification and case management system for use in Juvenile Detention and Juvenile Probation. This system will increase diagnostic capabilities and identify and expedite appropriate placements.		Development of the Case Management Information System is underway. Proposals from contractors under review; decision by April.