



CONNECTICUT JUDICIAL BRANCH
OFFICE OF THE CHIEF COURT ADMINISTRATOR
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Vaccination/Testing

Pursuant to the authority of the Chief Justice and the Chief Court Administrator under Connecticut General Statutes Sections 51-1b and 51-5a, respectively, the Judicial Branch issued in August a directive to continue to safeguard the health and well-being of our employees, their families and the general public. This directive not only covered Judges, Family Support Magistrates, full and part time permanent and temporary employees and interns, but also covers contractors and consultants who work in Judicial-owned or leased facilities.

Those covered under this directive who have not been fully vaccinated by **September 27, 2021**, regardless of the reason for their unvaccinated status, will be required to submit a COVID-19 test result on a weekly basis.

Frequently Asked Questions

1. Will I be asked to show proof of vaccination or testing? If so, how will this be submitted and will it remain confidential? **Employers are required to obtain proof from their employees. Judicial will not collect proof, but may be required to obtain proof at a later date.**
2. If an employee cannot submit to weekly testing, do I need to remove them and find an alternate employee? **This requirement only prevents an employer from sending untested or unvaccinated staff to Judicial Branch worksites. An alternate employee will be needed to work at a Judicial Branch worksite.**
3. Can my contract be terminated for lack of compliance? **The contract can be terminated for lack of performance. Contractors that are unable to comply will be replaced.**
4. Can my contract be terminated if my staff refuse to comply? **See the above response to question 3.**
5. If we are unable to report weekly, due to illness or vacation, can we submit two weeks at one time? **A report must be provided for each week an employee is scheduled to work at a Judicial Branch worksite.**
6. Is there any consideration being given to additional costs that may be incurred by the contractor? **No although this may allow time for testing and hiring new staff who may be willing/able to comply, additional funds are not allocated.**
7. If personnel can't get tested and therefore can't report to their assignment, will there be contract repercussions? **See the above response to question 3.**
8. What types of tests are acceptable? **PCR and RAPID test are acceptable.**

9. Can the cost of tests be reimbursed? Reimbursement is not planned. Employers are asked to direct employees to free testing sites.
10. If we are able to purchase home testing kits and complete the testing at our offices, is this acceptable? Home test kit results are not acceptable.
11. Our employees are 100% vaccinated. Do I need to send you this information weekly since this number will not change? Yes we only review weekly entries.
12. Must we request the status of employees that are only occasionally sent to a JUD facility? Must they submit to a weekly COVID testing? Yes if occasionally is at least once per week.
13. Will attesting weekly that only those staff scheduled to work in a JUD facility during the next week are either, (a) fully vaccinated or (b) are in compliance with the testing for that week be acceptable to you? Yes this is the result we seek to achieve.
14. Are attestations and or tests required when we receive last minute or emergency requests (next day and sometimes same day) requiring staff to report to a JUD site? No for an initial request, but if services are required over consecutive days the employee's vaccination status needs to be reported.
15. Is this part of the Federal mandate? The requirement is consistent with the Governor's mandate to protect employees and the public in for state facilities.
16. Do all employees need to be fully vaccinated by 9/27? Can the 2nd shot be pending and they are still able to work? Testing is required until both injections have been received.
17. Do we report to material management in regards to proof of vaccination or weekly negative test results? Yes. Weekly updates to Materials Management are required until such time as an alternative reporting method is developed.
18. If we also use subcontractors to meet our contractual requirements, will subcontractors be expected to comply? Any subcontractors that work in our buildings at least once per week must comply through the Contractor who should include subcontractor employee numbers in their weekly report to Judicial.