



EXTERNAL AFFAIRS DIVISION

99 East River Drive
Two Riverview Square
Seventh Floor, Room 701
East Hartford, Connecticut 06108
Phone (860) 282-6581
Fax (860) 282-6585

COURT AIDE VERIFICATION

Please verify that the student applying for a court aide position with the Judicial Branch is in good standing and list below any special requirements of the internship.

_____ is a student in good standing
(name)

at _____ and has been approved by the
(Name of High School)

Guidance/Career Counseling Department _____ to participate in the Court Aide Program with the Judicial Branch for credit/non-credit

Please indicate the number of hours that the student must work during the four week period to obtain credit. Number
of Hours _____

Please indicate if there are special requirements with this placement.

**The signature and title of the referring Guidance/ Career Counselor or other school
official is required.**

Name: _____ Title: _____

Signature: _____

High School Administrator/Teacher: _____

Address: _____

Please return to the Judicial Branch Intern Program, 99 East River Drive, Two Riverview Square, Seventh Floor, Room 701, East Hartford, CT 06108, Tel: (860) 282-6581 Fax: (860) 282-6585