

Public Service and Trust Commission
Jury Communications Review Committee (JCRC)

The regular monthly meeting of the Jury Communications Review Committee (JCRC) was held in the First Floor Conference Room 133 at 225 Spring Street, Wethersfield, CT on September 7, 2010 at 10:00 a.m.

Members Present: Attorney Karen A. Berris (Chair), Keith Pryor, Shari DeLuca and Kim Joyner.

Members Not Present: Attorney Daniel B. Horwitch, Stephen Ment and Roberta Palmer.

Staff Present: Nancy Gulash and Chief Russell Downer.

The following issues were discussed by attendees:

1. Review and approval of minutes: The minutes from the Jury Communications Review Committee meeting (JCRC) of 8/3/2010 were reviewed and approved.
2. Forms Review and upcoming publications:
 - a. Juror Handbook - a side-by-side comparison of current text and proposed changes will be e-mailed to members for review and comments.
 - b. Warning Notice- It was decided that a notice would be e-mailed to members for review and comments.
3. Juror Exit Survey Implementation: Members agreed to implement the survey during the first 2 weeks of November, provided a final version be approved for use.
4. Juror Newsletter: The first quarterly newsletter projected to be published and distributed October 2010.
5. Forms changes regarding TDD/TTY number update:
 - a. The Summons has been updated.
 - b. The Reminder Notice is currently being reviewed.
 - c. Forms for publications will be revised as they come up for review.
6. Security: It was decided that juror security will be one of the areas to be addressed in future publications.
7. New Committee members: Effective for October 5, 2010: Chief Russell Downer and Nancy Gulash will become members of The Jury Communications Review Committee.
8. Adjourn: The meeting adjourned at 10:55 a.m. The next JCRC meeting will be Tuesday October 5, 2010.