

Public Service and Trust Commission  
Jury Communications Review Committee (JCRC)

The regular monthly meeting of the Jury Communications Review Committee (JCRC) was held on Tuesday March 1, 2011 on the First Floor Conference Room 133 at 225 Spring Street, Wethersfield, CT.

Members Present: Attorney Karen A. Berris (Chair), Shari DeLuca, Attorney Stephen Ment, Keith Pryor, Russell Downer, Roberta Palmer, Ines Nieves and Nancy Gulash.

Members Not Present: Attorney Daniel B. Horwitch and Kimberly Joyner.

The following issues were discussed by attendees:

1. Ines Nieves, a new member of the committee was introduced.
2. Review and approval of minutes: The minutes from the Jury Communications Review Committee meeting (JCRC) of 12/6/2010 were reviewed and approved as presented.
3. Forms Review and upcoming publications:
  - a. Warning Notice – Members discussed sending an additional warning letter to delinquent jurors. A letter will be drafted and presented to members at the next committee meeting.
  - b. Juror Handbook – Proposed changes to the Juror Handbook were reviewed. Further changes will be e-mailed to members. Members will review and submit any changes by Friday, March 4, 2011.
3. Juror Exit Survey Update: Results of surveys were presented to members. Comments from jurors will be e-mailed to members. The survey report will be distributed at the next meeting.
4. Juror Newsletter Update: The first quarterly newsletter for jurors was presented to members prior to printing.
5. Jury Web Change: Confirmation and Postponement website screens were presented to members. The date the changes will go live on the web, is to be determined.
6. Jury Video: Kay Berris updated the JCRC committee on the training video for the Judges.
7. The next JCRC meeting will be held April 5, 2011 at 225 Spring Street, Wethersfield.
8. Adjourn: The meeting adjourned at 11:05 a.m.