

Public Service and Trust Commission
Jury Communications Review Committee (JCRC) Meeting Minutes

The monthly meeting of the Jury Communications Review Committee (JCRC) was held at 10:00 a.m. on Tuesday February 7, 2012 in Conference Room 133 at 225 Spring Street, Wethersfield, CT.

Members Present: Shari DeLuca, Chief Russell Downer, Attorney Daniel Horwitch, Roberta Palmer, and Nancy Gulash

Members Not Present: Attorney Karen A. Berris (Chair), Attorney Stephen Ment, Chief Ines Nieves and Kimberly Joyner.

Non-member present: Sam Hannan; Acting Jury Administrator

The following issues were discussed by attendees:

1. The minutes from the Jury Communications Review Committee meeting (JCRC) of 1/3/2012 were reviewed and approved by committee as presented.
2. List of Publications: An updated list was discussed and determined that publications should be reviewed based on priority of usage. At the next JCRC meeting, the list will be arranged by priority.
3. Confirmations on website: A demonstration of confirmations submitted on line was given to members. Discussed that other publications may need to be updated to incorporate information for jurors to confirm online.
4. Under Other business:
 - A. Directions to juror parking lot for New Haven Court: the reference to Audubon may be misleading. Suggested posting construction work on pre-recorded next day juror message.
 - B. A link to mapping site has been identified for possible use for court directions.
 - C. Modifications to website were completed to reflect jury service and remove incorrect URL address on Juror's next day status.
5. The next JCRC meeting is scheduled for Tuesday March 6, 2012 in room 133 at 225 Spring Street, Wethersfield CT. Members can also attend via conference call. Phone number and codes will be e-mailed to members prior to meeting.
6. The meeting adjourned at 11:01 am.