

Public Service and Trust Commission
Jury Communications Review Committee (JCRC)

Jury Communications Review Committee (JCRC) met in the First Floor Conference Room 133 at 225 Spring Street, Wethersfield, CT on December 16, 2009 at 2:00 p.m.

Members Present: Attorney Karen A. Berris (Chair), Attorney Daniel B. Horwitch, Kimberly Joyner, Attorney Stephen N. Ment, and Attorney Roberta Palmer.

Staff Present: Nancy Gulash

Members Not Present: Shari DeLuca and Keith Pryor.

1. Attorney Karen A. Berris welcomed the committee members and read the Committee Charge. The charge is to: "Create a formal mechanism (a committee, dedicated staff or a combination) to develop procedures and to review, maintain, update and recommend revisions, according to an established schedule, of forms, publications and (all other media) to provide timely and accurate information regarding jury service, to ensure accurate translations into languages other than English, to ensure uniform and proper use of terminology throughout the cycle of jury service and to respond to jurors' questions."
2. Future Meetings- members agreed to meeting the first Tuesday of every month at 10:00 a.m.
3. Forms Review- members reviewed JD-JA-16 "Juror Application for Reimbursement" Suggested changes will be e-mailed to Kay prior to the deadline of January 25, 2010.
4. Jury Video- Members reviewed the Judicial Video: "The Voir Dire" and the Jury Video from New Mexico. At the next meeting Attorney Karen A. Berris will provide committee members with additional information from CTN regarding the making of new juror video. Attorney Berris will e-mail proposed script for generalized orientation to be administered uniformly to every court to committee members.
5. Survey- Members reviewed a proposed survey that will be administered by the Jury Call Center.

The meeting adjourned at 3:25 p.m.