

Minutes
Public Service and Trust Commission
Committee on Collaboration
January 22, 2008

The Collaboration Committee of the Public Service and Trust Commission met at 225 Spring Street, Room 204, in Wethersfield, CT on January 22, 2008 at 2:00 P.M.

Committee members in attendance; Hon. Robert E. Beach, Jr., Mr. William Carbone, Hon. James T. Graham (Co-Chair), Atty. Kenneth Rubin, Atty. John Russotto (for Atty. Kevin Kane) and Mr. Thomas Siconolfi (Co-Chair).

The meeting was called to order at 2:05 PM.

The Chairs welcomed the members of the Committee and presented an overview of the agenda.

This was followed by a review of the materials that had been supplied to the members of the Committee, including a summary of the process by which the information was obtained, analyzed and organized.

Agenda item three was an overview of the tasks set forth for the Collaboration Committee. These were identified as: the development of an outcome goal for the strategic plan related to collaboration, based on the materials supplied to the committee; development of strategies to support that outcome goal; and, identification of activities to support those strategies. The work of the Committee is to be presented to the Public Service and Trust Commission in March 2008.

The fourth agenda item was a presentation that reviewed essential aspects of strategic planning including the development of outcome goals, strategies, activities and performance measures. This was followed by a brief activity to further differentiate a strategy from an activity.

Discussion ensued regarding the nature of collaboration as it related to the overall strategic plan, the need for development of an outcome goal that is comprehensive and measurable, and the development of appropriate performance measures.

Tasks were then assigned to prepare for discussion at the next meeting. These include a thorough review by each member of the committee's charge and supporting information, and preparation by each member of an initial draft of the committee's outcome goal along with some supporting strategies.

The next two meetings were scheduled for Monday, February 11, 2008 at 2:00 P.M. and Monday, March 3, 2008, at 2:00 P.M.

The meeting was adjourned at 3:45 P.M.