

**Minutes of the Meeting  
Legal Specialization Screening Committee  
December 17, 2014**

On Wednesday, December 17, 2014, the Legal Specialization Screening Committee met in the Judicial Branch Legal Services Conference Room at 100 Washington Street, 3<sup>rd</sup> Floor, Hartford, Connecticut, from approximately 2:00pm until 2:20pm.

Members in attendance were:

Attorney Jeffrey N. Low, Vice-Chair  
Attorney Patrick J. Kennedy  
Attorney Rosemarie Paine (via telephone)

Also in attendance were Attorney Denise K. Poncini, Counsel, and Attorney Katharine Casaubon, Counsel, from the Judicial Branch Legal Services Office.

Members not present were:

Attorney Salvatore C. DePiano, Chair  
Attorney Robert F. Dwyer, Jr.

1. The Committee considered the minutes of the meeting held on December 12, 2013 and unanimously approved those minutes. The Committee considered the draft minutes of the October 4, 2011 meeting and decided that they should remain draft since none of the members of the Committee present at that meeting remain Committee members. The Committee considered the draft minutes of the August 4, 2011 meeting for which Attorney Low was in attendance and unanimously approved those minutes.
2. The Committee considered a proposed revision to Rule 7.4C of the Rules of Professional Conduct which would permit the electronic submission of the applications to the Committee. After discussion, the Committee unanimously recommended that the following revision to Rule 7.4C be forwarded to the Rules Committee for consideration:

**Rule 7.4C Application by Board or Entity to Certify Lawyers as Specialists**

Any board or entity seeking the approval of the Rules Committee of the superior court for authority to certify lawyers practicing in this state as being specialists in a certain field or fields of law as set forth in Rule 7.4A(e), shall file [an original and six copies of] its application with the Legal Specialization Screening Committee pursuant to Rule 7.4B on form JD-ES-63. The application materials shall be filed in a format prescribed by the Legal Specialization Screening Committee, which may require them to be filed electronically.

The Committee further considered a proposed revision to Regulation #1 of the Legal Specialization Screening Committee as follows:

1. Applications for authority to certify lawyers as specialists in a certain field or fields of law shall be made [in writing on such application forms as are adopted by the Legal Specialization Screening Committee and approved by the Rules Committee of the Superior Court.] on the JD-ES 63 application form. Applicants shall file an original and one (1) electronic copy of all application materials.

The Committee unanimously voted to adopt this revision to its Regulations, to take effect, upon the effective date of the revision to Rule 7.4C specified in Item #2 above.

The Committee further unanimously voted to accept the electronic copy of the application by e-mail to a dedicated e-mailbox for the Committee.

3. The Committee considered the addition to the application of two, additional application questions which the Committee requested at its last meeting. The Committee unanimously voted to immediately add to the application the following two questions at the end of the section entitled Applicant – Qualification Information:

22. State all states in which the applicant is currently authorized to certify lawyers as specialists.

23. State whether applicant has had any application for authority to certify lawyers as specialists rejected in any other state or has had such authority revoked or suspended in any other state and, if so, the reason for such rejection, revocation, or suspension.

4. The Committee considered technical issues with the application as described by Attorney Casaubon and authorized that these technical matters be corrected immediately.

Respectfully Submitted,



Denise K. Poncini  
Counsel, Legal Services