

**Meeting Minutes**  
**Confidentiality Sub-Committee**  
**October 27, 2009**

Attendees: The Honorable Christine Keller, Chief James Strillaci, Christine Rapillo, Anne McIntyre-Lahner, Mickey Kramer, Hakima Bey, Merit Lajoie, Roger Bunker, Susan Pearlman, Julia O'Leary, Carolyn Signorelli

The minutes from the last meeting were voted on and passed.  
Moved by Carolyn Signorelli and seconded by Chief Strillacci

Handouts were distributed.

In the past three legislative sessions there was an attempt to pass amendments to DCF's confidentiality restrictions. Judge Keller suggested that the Sub-Committee could help DCF to pass by supplying testimony.

Conversation ensued regarding whether the GAL should be added to 46b-124 and address the FWSN Liaison issue. Christine Rapillo will find the most recent version and Judge Keller will have it for the next meeting.

The Victims Advocate Representatives will draft proposed language, re: Non-judicial and/or FWSN cases and victim access to juvenile files. The problem may be that using FWSN for young sex offenders is inappropriate as it takes away from victims rights. Members of the sub-committee may or may not be in a position to endorse any proposed language on this topic.

As a follow up from the last meeting a discussion was held regarding memoranda of agreement/understanding as they relate to information-sharing.  
A number of MoAs were reviewed, but none really addressed the questions being raised by this sub-committee.

CSSD, Parole and the Board of Pardons have opened an electronic bridge of records.

A larger discussion on types of confidentiality, issues and the focus of this group's work.

Anne McIntyre-Lahner will gather the policy memos written on what information can be released and the release forms from:

- Court Ops
- State Department of Education
- Department of Social Services
- Department of Developmental Services
- Department of Mental Health and Addiction Services

Susan Pearlman will supply the 1998 memo from DFC on their release policies.

Julia O'Leary will supply CSSD's memo on information sharing/confidentiality.

The group discussed creating a list of resource people in each agency to answer questions about what information their respective agency can release. And work on primers (this idea added at a follow-up meeting 11/4/2009).

We will pursue development of an interagency ROI for all state agencies. We will need to determine in what ways the information can be used. We will use CSSD's release form as a starting place.

Group Priorities:

1. Look at Statutes 46b-124 and 17a-28
2. FWSN Liaison issues
3. Uniform release form for all state agencies. Check with Marilou Giovanucci who may know which States may already doing this.
4. FWSN recommendations on confidentiality (latest version of DCF confidentiality recommendations)

**The group will focus on recommendations with no cost implication.**

**All participants should bring copies of their Agency release forms to the next meeting.**

Respectfully submitted,

Anne McIntyre-Lahner