

Simplifying the process for Self-Represented Parties to E-File their documents
(Monday 05/11/2020)

The process for a Self-Represented Party to be approved to E-File their documents has been simplified so that a party *no longer needs to print the request and bring or mail it to a courthouse* to verify their identity. Instead, they can email the documents that verify their identity to a centralized mailbox.

Note that the Self-Represented Party (1) must still enroll in E-Services and create an E-Services account, and (2) must still request electronic access to the case in which they are a party in E-Services. However, they can now verify their identity by email – allowing all steps in the approval process to be completed electronically. Instructions for how to email the identity verification are shown on-screen during the process of requesting access.

The step by step-process to get E-filing access is found at
https://www.jud.ct.gov/external/super/E-Services/efile/HowDoI_Request_Elec_Access.pdf