

PARENT EDUCATION PROGRAM ADVISORY COMMITTEE

Meeting of November 19, 2015

Minutes

Present: Chairperson Jill Davies, the Honorable Elizabeth Bozzuto, Dawn Homer Bouthiette, William Brown, Maureen Donegan, Douglas Edwards, Debra Kulak,

Absent: Sandra Lax, Ann Marie Garran

- The two new members to the Advisory Committee were introduced. The members are Attorney William Brown and Ann Marie Garran. Special recognition to the advisory committee members who have left service, especially Attorney Barry Armata.
- The contracting for the PEP program was discussed as we are entering the extension years for the contract. The PEP RFP will be coming out in the next few years
- The PEP Brochure was updated since the last advisory committee meeting. No substantive changes were made
- PEP program referrals for individuals that do not speak English as their primary language was discussed by the advisory committee. The number of referrals sometimes do not relate to a full cycle of PEP which is an on-going issue that needs to be addressed. Programming in the five large cities continues.
- The yearly PEP statistics will be generated in mid to late March as in other years
- There will be the yearly Training for PEP facilitators on December 4, 2015. The trainer will be Doug Edwards. Mr. Edwards will be speaking on the importance of parental involvement in the lives of children.
- The advisory committee will hold sub-committees in the upcoming year. The focus will be on a potential PEP program for never married parents. This has been discussed in the past but at a minimum a look at the programming in other states along with a review of the research would be a starting point