

# PARENT EDUCATION PROGRAM ADVISORY COMMITTEE

Meeting of October 2, 2014

## MINUTES

Attendees: Jill Davis, Esquire; Doug Edwards, Maureen Donegan, MSW; Joe DiTunno.

- 1) Welcome
  - a) PEP is 20 years old
  - b) It was enacted in 1993 and began in 1994.
- 2) Fee Waiver Issue
  - a) An agency providing PEP turned away a client on a particular day because they had a fee waiver. The client was offered another day but it was inconvenient.
  - b) Attempts were made to speak directly to the person who was impacted but they did not return the calls placed to her.
  - c) All the other agencies providing PEP were contacted and the issue was discussed.
  - d) The agency that turned away the client was told they need to be more responsive to their clients' needs.
- 3) Decision on RFP for PEP
  - a) A one year extension will be used.
  - b) What is going rate of psycho-educational group?
  - c) Discussions regarding fee waivers need to occur.
    - 1) Might be simpler to not use sliding scale but to keep it either at \$125 or free.
- 4) Increased interest regarding PEP and how to become a provider
  - a) Not just agencies that want to be providers for PEP.
  - b) Individuals are inquiring about becoming PEP providers.
- 5) PEP Brochure
  - a) Need to review the brochures to see if they need to be updated.
- 6) PEP Forms
  - a) As of December 1, 2014, PEP completion forms filled out by the providers will be sent to Joe DiTunno and no longer to the Family Services Supervisors.

- 7) Family Violence Training review and format
  - a) Training will be on, “Engaging Parents Regarding the Impact of Stress, Conflict, and Violence on Children.”
  - b) Program will take place on December 5, 2014.
  - c) Welcome by Judge Bozzuto
  - d) Doug Edwards - general introduction and moderator
  - e) Jill Davies, Esquire to present on victims – adults and children
  - f) Maxine Varenko – parents who use violence
  - g) Mimi Donegan – challenges of PEP facilitation
  - h) Small group discussion with guided questions – feedback
  - i) Prior to training there will be a conference call with the speakers
  - j) May provide additional information on a separate occasion.

Meeting adjourned