ONLINE DISPUTE RESOLUTION
PLAINTIFF PARTICIPATION NOTICE
JD-CV-167 New 12-18

STATE OF CONNECTICUT
SUPERIOR COURT
www.jud.ct.gov

Judicial district	Address of court *(Number, street, town and zip code)*

Name of case *(Full name of plaintiff vs. Full name of defendant)*	Return date

Notice to Plaintiff

Online Dispute Resolution (ODR) is a pilot program in the Hartford and New Haven Judicial Districts to help parties resolve Contract Collections (C40) cases in a simple, quick and low-cost way. It is an alternative to the regular court process, which generally has more complicated procedures and rules, takes a longer time, and often requires you to go to court for a hearing or a trial.

Can I participate in Online Dispute Resolution?

You can use Online Dispute Resolution for Contract Collections cases. Your claim is a Contract Collections case if you are trying to get another person to pay money that is owed to you because you lent money to someone, provided goods or services to someone but were not paid, or paid money without getting what you paid for.

What is Online Dispute Resolution and how can it help me?

Online Dispute Resolution is a program that uses specially-trained mediators, simplified forms, and less formal procedures that may help you to settle disputes in a simple, fast, and low-cost way. It is a form of alternative dispute resolution that may allow you to settle your dispute more quickly and without taking time off from work or appearing in court.

By agreeing to participate in Online Dispute Resolution, you give up your right to:

- Have a jury trial and to present your case in person to the court at an evidentiary hearing.
- File an appeal from the decision made by the court on your case. The court's decision is final and binding.
- Object to evidence presented by the other side. Both parties will exchange and submit evidence to the court. The court will review the evidence submitted by the parties and determine what is relevant and reliable.

How do I agree to participate in Online Dispute Resolution?

- Review and sign the *Online Dispute Resolution Selection* on page 2 of this form.
- Have a marshal serve (deliver to) the person being sued (the defendant) a complaint, an *Appearance* form, an Online Dispute Resolution Answer form, and an Online Dispute Resolution Notice to Defendant.
- If the defendant agrees to participate in ODR, the defendant will complete that section of the Online Dispute Resolution Answer form, sign it, and deliver it to you.

What happens next?

- If the defendant agrees to participate in ODR, you will be contacted by the court. The court will give you a deadline for filing evidence. Before that deadline, you will exchange evidence with the defendant and file it with the court. You can file your evidence on paper or electronically. Examples of evidence are receipts, repair orders, warranties, cancelled checks, money orders, bills, contracts, a sworn statement from you or from a witness, or any other documents that will prove your case.
- A mediation session will be scheduled so you and the defendant can work with a court mediator, by video or telephone conference or in person, to settle your dispute in a way that works best for all parties.
- If you and the defendant(s) cannot agree, the court will decide the case based on the papers that you both have filed with the court. In the ODR program, you do not have to go to court for any hearing.

How do I find out more about Online Dispute Resolution?

Go to www.jud.ct.gov/ODR to learn more about the Online Dispute Resolution program.
If you need more help, email ODR@jud.ct.gov.

Print Form Reset Form

Name of case *(Full name of plaintiff vs. Full name of defendant)*

Online Dispute Resolution (ODR) Selection

By signing below and serving this form on the defendant(s), I agree to the following:

- I have read the information contained in this form and I choose to participate in ODR.
- I understand that participation in ODR is optional. I understand that by agreeing to participate in ODR, I have chosen not to proceed under normal Superior Court rules.
- I understand that by participating in ODR, I agree to give up my right to a jury trial or in-person evidentiary hearing before the court; to an appeal from any decision of the court; and to object to evidence submitted to the court.

Signed *(Individual attorney or self-represented party)* ▶	Print or type name of person signing	Date signed

Mailing address *(Number, street, town, state and zip code)*

E-mail address	Telephone number

Type of device for use in participating in mediation by video conference *(if applicable; a device is NOT required for participation in ODR):*

☐ Smart phone ☐ Tablet ☐ Computer ☐ Other ☐ None

Model of device

ADA NOTICE

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at *www.jud.ct.gov/ADA.*

Print Form Reset Form