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Judicial District of New Britain  
SUPERIOR COURT

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Family Short Calendar

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20 Franklin Square, New Britain  
Family Relations - Room 312

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**NOTICE – FAMILY MATTERS  
NOTICE OF PILOT PROGRAM**

**\*\*\*\*\*PLEASE READ THE IMPORTANT**

**INFORMATION ON THIS AND THE LAST PAGE\*\*\*\*\***

Until further notice, there will be no marking of cases. All matters printed on this short calendar are considered marked "READY" and must go forward unless a written continuance request (JD-CV-21) has been granted by the Court. Unless your request for a continuance was granted, your failure to appear will result in a denial of your motion, orders against you or other orders made in the Court's discretion.

On this date you will meet with Family Relations to try to reach an agreement on all of the motions appearing on this calendar. Do not bring your witnesses to court on this date. If you do not reach an agreement on this day, you will be assigned a hearing date (ordinarily 11 days later) to proceed with your motion(s).

**NEW: FAMILY DISCOVERY AND DEPOSITION MOTIONS  
- REVISED PRACTICE BOOK SECTION 25-34**

Starting August 15, 2011, motions filed pertaining to discovery or deposition in family matters pursuant to Chapter 13 of the Connecticut Practice Book are nonarguable. If you have filed any such motion, once it appears on the family short calendar,

(Notice Continued on Last Column)

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dar the matter will be ruled on without hearing, unless the court has determined that oral argument or the presentation of testimony is necessary, in which case all appearing parties will be notified. All other family short calendar matters remain arguable.

**AGREEMENTS**

If you have an agreement, you may bring your agreement to the court on this date. All agreements must be in writing and signed by the parties, attorneys, and guardian ad litem, if there is one.

**IF YOU DO NOT HAVE AN ATTORNEY**

If you do not have an attorney you MUST come to court AT THE TIMES LISTED below. You MUST report to the Court Service Center at the time noted before your scheduled conference with Family Relations. You MUST appear at the Family Relations Office (Room 312) at the scheduled time.

**IF YOU ARE AN ATTORNEY**

If you are an attorney you MUST report to the Family Relations Office if you have not done so in advance.

**YOU MUST REPORT TO COURT AS FOLLOWS:**

If you have been assigned or were served with a specific time that is different from the instructions on this calendar notice, your conference is scheduled for the time that you were specifically assigned. All the other instructions here still apply. YOUR SCHEDULE is as follows:

FOR ALL CASES THAT DO NOT HAVE ANY MOTION THAT WAS BROUGHT BY CITATION. SHOW CAUSE OR ORDER FOR HEARING AND NOTICE, AND WHERE BOTH PARTIES ARE REPRESENTED BY AN ATTORNEY:

8:45 AM – All attorneys with their clients MUST report to Family Relations in Room 312.

FOR ALL CASES THAT HAVE ANY MOTION THAT WAS BROUGHT BY AN ATTORNEY BY CITATION. SHOW CAUSE OR ORDER FOR HEARING AND NOTICE:

8:30 AM – All self-represented parties MUST report to the Court Service Center

9:30 AM – All self-represented parties and all attorneys with their clients MUST report to Family Relations in Room 312.

FOR ALL CASES THAT DO NOT HAVE ANY MOTION THAT WAS BROUGHT BY CITATION. SHOW CAUSE OR ORDER FOR HEARING AND NOTICE, AND WHERE ONLY ONE PARTY HAS AN ATTORNEY:

9:30 AM – All self-represented parties MUST report to the Court Service Center

10:30 AM – All self-represented parties and all attorneys with their clients MUST report to Family Relations in Room 312.

FOR ALL CASES THAT HAVE ANY MOTION THAT WAS BROUGHT BY A SELF-REPRESENTED PARTY BY CITATION. SHOW CAUSE OR ORDER FOR HEARING AND NOTICE AND FOR ALL CASES WHERE BOTH PARTIES ARE SELF-REPRESENTED:

10:30 AM – All self-represented parties MUST report to the Court Service Center

11:30 AM – All parties MUST report to Family Relations in Room 312.

**IF THE CALENDAR IS CANCELED**

Only if a calendar is canceled due to unexpected events, parties may reclaim their motions to the next available calendar. If, however, the matter needs immediate action by the Court, the party may apply for permission to schedule an earlier hearing date with the court.

**Note:** all citations must be re-issued unless the Court orders otherwise.

**PRO BONO ATTORNEYS**

The Court will attempt to hear cases in which a party is represented by a volunteer (pro bono) attorney first in that particular time slot. "Pro bono" means the representation was undertaken without a fee charged.

**MEETING WITH FAMILY RELATIONS**

To avoid the waiting time, parties and attorneys are strongly encouraged to discuss pending motions with Family Relations counselors prior to the short calendar day. Appointments MUST be made in advance by calling the Family Relations Office at 860-515-5115.

**DOCUMENTS REQUIRED**

In all matters to establish or modify child support, the parties MUST file a fully completed child support guidelines worksheet (even if a deviation is sought). In all financial matters, current financial affidavits must be filed with an advisement of rights form. In all matters in which custody or visitation is sought, an affidavit concerning children is required.

If the plaintiff, defendant or any child(ren) in the case has received financial assistance or HUSKY Health Insurance from the State of Connecticut, you must notify the Court and the Assistant Attorney General at 55 Elm Street, Hartford, CT 06106.

**ADDITIONAL INFORMATION**

Additional information is available on the Judicial Branch website at <http://www.jud.ct.gov/external/super/StandOrders> and forms are available on the Judicial Branch website at <http://www.jud2.ct.gov/webforms>.

**Note:** In accordance with the federal Violence Against Women Act of 2005, cases for relief from physical abuse, foreign protective orders, and motions that would be likely to publicly reveal the identity or location of a protected party may not be displayed publicly on the Internet and may be available only at the courts.

**By Order of the Court.**

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