

Minutes  
Public Service and Trust Commission  
Steering Committee  
June 9, 2008

The Steering Committee of the Public Service and Trust Commission met in Boardroom B on the 4<sup>th</sup> floor of the Connecticut Convention Center located at 100 Columbus Boulevard, Hartford, CT on June 9, 2008. (The meeting was moved from Boardroom A to Boardroom B because of a last-minute scheduling conflict.)

Those in attendance: Hon. Patrick Carroll, Attorney Joseph D. D'Alesio, Hon. Alexandra DiPentima (Chair), Atty. Melissa Farley, Hon. Douglas C. Mintz, Hon. Barbara Quinn, and Atty. Frederic Ury. Atty. Dawne Westbrook participated in the meeting by telephone.

The meeting was called to order at 11:15 AM by Judge DiPentima.

1. Review and approval of minutes - Upon motion and second, the minutes of the May 13, 2008 meeting were unanimously approved.
2. Approval of the Revised Strategic Plan – Committee members were provided with binders containing the revised strategic plan including graphs and charts. This revision incorporated the changes that had been suggested and discussed by the full commission. Judge DiPentima pointed out that this draft is a rough version of the plan, with respect to its format. Substantively, however, it is the plan. She then reviewed the revisions that had been made, including the revision of the introductory language in the delivery of services rationale, the inclusion of references to family support magistrates, and the clarification of some of the suggested steps to achieve the goal on accountability. Judge DiPentima then asked for any other comments. Discussion ensued on a few items, including the importance of making certain that all non-judicial officers (including attorney trial referees, small claims magistrates, factfinders, arbitrators, etc.) understand that they are included in this plan and the need to be certain that the strategies and steps leading to the accomplishment of the goal on collaboration included partnering with the bar.

After discussion, a motion to approve the revised strategic plan was made by Judge Mintz and seconded by Judge Quinn. The motion was passed unanimously.

3. Scheduling of next meeting – The next meeting of the Steering Committee will take place on July 10<sup>th</sup> at 1:00 PM in the Attorney Conference Room at 231 Capitol Avenue, Hartford, CT. At that meeting, the role that the committee will play in the implementation of the plan will be discussed.

The meeting adjourned at 11:45 AM.