

Draft Minutes  
Commission on Civil Court Alternative Dispute Resolution (ADR),  
Evaluation Subcommittee  
July 13, 2011

The Evaluation subcommittee met by conference call on July 13, 2011 at 1:00.

Participating members: Attorney Timothy Fisher (chair), Judge Dawne Westbrook, and Attorney Pat Kaplan  
Support Staff: Attorney Tais Ericson

At 1:00 Attorney Fisher called the meeting to order.

Members commented on the research material and outlines as being helpful in meeting the subcommittee's charge, and the usefulness of the Federal ADR Program Manager's Research Manual as a blueprint for what the subcommittee will develop. A question came up as to when the manual was created. Attorney Ericson will follow up on this.

The subcommittee reviewed the schedule for completion of its report. The next meeting of the Commission on Civil Court Alternative Dispute Resolution is scheduled for September 19, 2011; the subcommittee will complete its report at least one week prior to the meeting of the full Commission (by September 12, 2011).

Discussion was held as to determining ADR program goals against which the ADR programs and the neutrals providing ADR would be evaluated. The subcommittee was in agreement that in order to develop the most effective evaluative tools for the ADR programs the Branch will be moving forward with, ADR program goals need to be determined. It was decided that the first step in the process would be for the subcommittee to determine ADR program goals.

A draft document containing proposed ADR program goals was distributed to the members for consideration. The members discussed the content. It was decided that a first draft of ADR program goals would be circulated to the subcommittee members for review and input. The subcommittee members will submit comments to Attorney Ericson to draft a revised second draft. This draft of ADR program goals, once approved by the full subcommittee, would then be forwarded to the chair of the ADR Commission and the chairs of the three subcommittees- Utilization, Delivery and Training for feedback. The Evaluation subcommittee would then finalize this portion of their report to include in the final report by the Evaluation subcommittee.

A discussion was held regarding the importance of "marketing" ADR programs- we need to include in the information about ADR programs when and how to use

particular types of ADR. One of the elements to include in the evaluation of ADR programs is whether they are adequately communicated to potential users.

The meeting adjourned at 1:30 pm.

The next meeting date of the subcommittee has not been set.

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