

**Minutes
Security Manual Subcommittee
October 20, 2009**

The Security Manual Subcommittee met on October 20, 2009 at Riverview Square, 99 East River Drive, East Hartford in room 707.

Members in attendance: Hon. Matthew E. Frechette (Chair), Atty. Susan A. Brown, Mr. Russell E. Downer, Jr., Ms. Jamey L. Harris, Ms. Diane Hatfield, Hon. Barbara B. Jongbloed, Mr. James L. Kenny, Mr. Robert W. Kilpatrick, Atty. Richard Loffredo, Atty. Michael Ruben Peck, Atty. Denise K. Poncini

Not present: Mr. John T. Edwards, Hon. James P. Ginocchio, Mr. Louis A. Springo, Jr.

The meeting was called to order at 2:10 by Judge Frechette.

1. Judge Frechette welcomed the members in attendance and asked the members to introduce themselves to the group.
2. Judge Frechette informed the group that once the subcommittee voted on the revised Security Manual, it would be forwarded to Judge Carroll to be addressed by the full Security Committee at its next meeting.
3. The subcommittee proceeded to go through each chapter to determine if changes needed to be made before sending the Manual to the Security Committee. A discussion ensued regarded several sections of the Manual. Mr. Kilpatrick is going to rewrite section 5.10 and workgroup 2 is going to rewrite section 6.06.
4. The subcommittee unanimously voted to send the revised Manual to the full Security Committee with the caveat that sections 5.10 and 6.06 will be revised and then forwarded to the full Security Committee. Attorney Peck did not participate in the vote as he had to leave the meeting early.
5. The meeting was adjourned at 3:23.