

MINUTES
PROBLEM SOLVING IN FAMILY SUPPORT MAGISTRATE COURT NEW HAVEN PILOT
IMPLEMENTATION TEAM
Court Logistics Workgroup
NOVEMBER 23, 2009

The Problem Solving in Family Support Magistrate Court, New Haven Pilot, Court Logistics Workgroup met in Chambers of Chief Family Support Magistrate Sosnoff Baird, 235 Church Street, New Haven

Those in attendance: Chief Family Support Magistrate Sandra Sosnoff Baird, Family Support Magistrate Christopher Oliveira, Family Support Magistrate Linda T. Wihbey, Mr. Paul Bevins, Atty. Alice Bruno, Mr. Joseph Greelish, Mr. Tom Horan, Mr. David Iaccarino, Ms. Belinda Noebel, Ms. Yosley Saxton.

Chief Family Support Magistrate Sosnoff Baird convened the meeting at 1.07 p.m.

Approval of Minutes:

The minutes of November 10, 2009 were approved as amended.

The minutes of November 17, 2009. were approved as submitted.

Chief Magistrate Sosnoff Baird welcomed Support Enforcement Officer Yosley Saxton, who will serve as the Support Enforcement Officer for the Problem Solving session.

Chief Magistrate Sosnoff Baird distributed drafts of the workgroup recommendations Interim Report for discussion. The team discussed all sections of the report and provided information and changes to Magistrate Sosnoff Baird. Magistrate Sosnoff Baird expects a final draft to be ready by November 27, 2009.

1. Court Resources Personnel

The team discussed and finalized the recommendation on the Clerk's office role in the courtrooms.

The team confirmed that the presence of the Judicial Marshal in the courtroom may not be necessary, but that it is mandatory that at a minimum a marshal be available outside the courtroom when needed. It was confirmed that a panic button had been installed.

The team discussed the recommendations on the role of the Support Enforcement Officer. The SEO's job description was attached to the draft distributed. It was also confirmed that the resources of the Support Enforcement Officers assigned to the Contempt Session, as well as the resources of the New Haven SES Office will be available to support SEO Saxton.

The team discussed recommendations concerning the recording of proceedings. The team voted to recommend to the Chief Court Administrator, that all proceedings be recorded. In the discussion it was noted that off the record would allow greater flexibility in conducting negotiations off the record, but also recognized the compelling reasons for recording all proceedings.

2. Court Resources Non-Personnel

The team discussed and confirmed the recommendations for equipment and access to internet and applications. A request for an outside telephone line was added.

A discussion of furniture requirements was also held and will be addressed, and keys for the courtroom will be provided.

3. Remaining Issues

Further discussion was held concerning dockets, codes and tracking issues. Additional issues are noted in the interim report for decision in December.

4. Approval of Interim Report

The Interim Report was unanimously approved as amended.

The next meeting of the workgroup will be December 15, at 2:00 at 235 Church Street, New Haven, 9th floor.

The meeting was adjourned at 2:36 p.m.