

MINUTES
PROBLEM SOLVING IN FAMILY SUPPORT MAGISTRATE COURT NEW HAVEN PILOT
IMPLEMENTATION TEAM
Case Management and Evaluation Workgroup
NOVEMBER 24, 2009

The Problem Solving in Family Support Magistrate Court, New Haven Pilot, Case Management and Evaluation Workgroup met at Support Enforcement Services Office, 287 Main Street, East Hartford.

Those in attendance: Chief Family Support Magistrate Sandra Sosnoff Baird, Family Support Magistrate Linda T. Wihbey, Mr. Joseph Greelish, Mr. Tom Horan, Ms. Dalia Panke, Ms. Yosley Saxton. Mr. Brian Coco and Director Andrew Clark attended as guests.

Family Support Magistrate Linda T. Wihbey convened the meeting at 9:35 a.m.

1. The team discussed the criteria for evaluating eligibility for referral to the Problem Solving session. The barriers to provision of financial support were discussed and defined as the criteria, including prior criminal record, lack of work history, lack of education, and environmental barriers. A consensus was reached that at least two of the barriers must be present. To be referred, the person must also commit a willingness to participate.
2. The methodology for the referral was discussed, with the consensus that the Support Enforcement Officer or the Court would identify a referral, but that the Support Enforcement Officer would be responsible for assessing, vetting, and processing the referral. The SEO would set the date for appearance at the Problem Solving Session. The paperwork and the process in the session was discussed, and a consensus reached on the creation of a worksheet.
3. Other issues impacting the process were discussed, including confidentiality of records, consent forms, electronic reporting, assessment tools, non-compliance procedures, paperflow, and role of attorneys.
4. The status report to be submitted with recommendations to the full team will include identification of eligibility factors, the operation process, and the role of the Support Enforcement Officer.
5. Evaluation criteria, performance measures, and database for recording data will be addressed in subsequent meetings.

The next meeting of the workgroup will be December 7, at 9:30 at the Support Enforcement Office, 414 Chapel Street, New Haven.

The meeting was adjourned at 12:40 p.m.