

Minutes

Public Service and Trust Commission Advisory Committee on Cultural Competency Survey / Focus Group Subcommittee

The Advisory Committee on Cultural Competency, Survey/Focus Group Subcommittee met at 90 Washington Street, Harford, Fourth Floor Conference Room, on December 10, 2010.

Those in attendance were: Esther Harris, Richard Loffredo, Eileen Meehan, Dalia Panke and Shawna Woodard.

The meeting was called to order at 10:09 by Eileen Meehan, Chair.

1. The minutes of the meeting of November 18, 2010 were unanimously accepted without change.
2. The draft survey was discussed. The survey categories were discussed and accepted. Additions included language and nationality; cognitive abilities replaced intellectual abilities. It was also decided to alphabetize the list. The finalized version was unanimously accepted by the subcommittee.
3. The issue of focus groups was extensively discussed. The subcommittee approached the topic of the focus groups in a manner consistent with the Committee's charge that it develop a recommendation that addressed the stated concerns of avoiding delay of the development and implementation of a training curriculum but recognized the value of additional input from various users of the Branch services with respect to the cultural competency of Branch employees.
4. The subcommittee recommends that a decision regarding how curriculum will be developed must be made. This determination will drive the determination of when and how both the employee survey and the focus groups should proceed. The subcommittee chair will draft a report to be submitted to the full committee.
5. The meeting adjourned at 11:15 a.m.