

Minutes
Public Service and Trust Commission
Advisory Committee on Cultural Competency
2015 Diversity Day Subcommittee

The Advisory Committee on Cultural Competency, 2015 Diversity Day Subcommittee met at 225 Spring Street, Wethersfield, Office of Victim Services Conference Room, on August 20, 2015.

Those in attendance were: Isabel Alvarez, Karen Chorney, Zarin Kapur, Jean Weisbrod (Subcommittee Support) and Ewa Wojewodzki.

1. Welcome:

Jean Weisbrod called the meeting to order at 9:15 a.m. The minutes from the August 5, 2015 meeting were unanimously approved.

2. Review of 2015 Opening Celebration breakout session:

Zarin Kapur will contact Linda Cimino to schedule a date to meet with Swaranjit Singh Khalsa to review the course objectives and description of his breakout session presentation.

Jean will email Marc Goldstein and James Malley to confirm information regarding their presentation on Military Veterans.

Karen Chorney discussed Judge's registering for breakout sessions via the Access database. She reported she will have a conversation with Justice Robinson about the registration process options for Judges at their earliest convenience.

3. Review of 2015 Diversity Week course offerings and schedule:

Subcommittee members reviewed the week-long calendar of course offerings. Members reviewed the updates since the previous meetings and agreed to accept and approve the calendar and schedule.

Zarin will cancel the reservation for the Fort Trumbull State Park location because it will not be needed for a training presentation.

4. New Business:

Subcommittee members agreed to change the date to begin registration for the Diversity Week Opening Celebration from August 21st to August 28th.

Karen volunteered to test the Access database registration process and she'll draft an email to send to subcommittee members for their review. She'll also contact the Commission on Legal Publications (COLP) Print Services to begin the printing and distributing the Save the Date/Announcement.

Karen will contact the catering company to confirm the final menu.

Zarin and Karen will not be able to attend the next meeting on September 3rd but they will provide updates prior to the meeting.

5. Adjourn:

The meeting adjourned at 9:45 a.m.

Jean Weisbrod, Recorder

Meeting Schedule

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|--------------------|------------------------|---------------------|
| September 3, 2015 | 2:30 p.m. - 4:00 p.m. | OVS Conference Room |
| September 17, 2015 | 9:00 a.m. - 10:30 a.m. | OVS Conference Room |
| *October 2, 2015 | 9:00 a.m. - 10:30 a.m. | OVS Conference Room |
| *October 14, 2015 | 9:00 a.m. - 10:30 a.m. | OVS Conference Room |

*New or updated