

**Minutes**  
**Public Service and Trust Commission**  
**Advisory Committee on Cultural Competency**  
**2015 Diversity Day Subcommittee**

The Advisory Committee on Cultural Competency, 2015 Diversity Day Subcommittee met at 225 Spring Street, Wethersfield, Office of Victim Services Conference Room, on August 5, 2015.

Those in attendance were: Isabel Alvarez, Karen Chorney, Zarin Kapur, Jean Weisbrod (Subcommittee Support) and Ewa Wojewodzki.

1. Karen Chorney called the meeting to order at 9:05 a.m. The minutes from the July 15, 2015 meeting were unanimously approved.
2. Subcommittee members reviewed and discussed the Opening Celebration Breakout Session description document. Zarin Kapur offered to arrange to meet with Swaranjit Singh Khalsa to review the course objectives and description of his breakout session presentation. Karen discussed Judge's registering for breakout sessions via the Access database. It was agreed that Judges' cannot register in the Access database or through LMS for pre-existing security reasons and will need to register through the Staff Development Unit.
3. Subcommittee members reviewed the week-long calendar of course offerings and descriptions. Members reviewed the updates since the previous meetings and agreed to try to change the locations of one of the workshops. Jean Weisbrod will contact the presenter. Members discussed the updates to the Diversity Week poster that is being developed and plans for distribution. They agreed that further discussion is necessary.
4. Karen provided updates and confirmation information about catering services provided by Blessings Food Service.

Meeting adjourned at 10:00 a.m.

Jean Weisbrod, Recorder

### Meeting Schedule

August 20, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
September 3, 2015	2:30 p.m. - 4:00 p.m.	OVS Conference Room
September 17, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
*October 2, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
*October 14, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room

\*New or updated