

Minutes
Public Service and Trust Commission
Advisory Committee on Cultural Competency
2015 Diversity Day Subcommittee

The Advisory Committee on Cultural Competency, 2015 Diversity Day Subcommittee met at 225 Spring Street, Wethersfield, OVS Conference Room, on May 21, 2015.

Those in attendance were: Linda J. Cimino, Chair; Karen Chorney, and Ewa Wojewodzki for the committee. Jean Weisbrod, Subcommittee Support.

1. Linda Cimino called the meeting to order at 9:10 a.m. The minutes from the March 24, 2015 and April 16, 2015 meetings were unanimously approved.
2. Committee members reviewed the Keynote Speaker Information Form for the Opening Day Celebration. Members decided to invite Keith M. Woods to present a breakout session in addition to the keynote address.
3. Linda updated committee members about the breakout session topics and presenters for the Opening Day Celebration. Additional updates and confirmation information will be provided at the next subcommittee meeting.
4. Karen Chorney reported that the Judicial Branch's Learning Management System will not be used for Opening Day Celebration registration. A database has been created to streamline the registration process. The new database will be used for creating name tags that will include the breakout session title and room location chosen by the participant. Updates will be discussed at the next subcommittee meeting.
5. Committee members reviewed and voted on the draft versions of the *Save the Date* and *Diversity Week Poster* information. The agreed upon draft versions will be presented at the next Advisory Committee on Cultural Competency meeting.
6. Committee members discussed the course descriptions and schedule for the Diversity Week training presentations.
7. Adjournment at 10:10 a.m.

Jean Weisbrod, Recorder

Meeting Schedule

June 18, 2015	*10:30 a.m. – 1:00 p.m.	*LOB (Walk-Thru)
July 15, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
August 5, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
August 20, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
September 3, 2015	2:30 p.m. - 4:00 p.m.	OVS Conference Room
September 17, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
*October 2, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
*October 14, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room

*New or updated