

**APPLICATION FOR AUTHORITY
TO CERTIFY LAWYERS
AS SPECIALISTS**

Applicant: _____

Address: _____

Date: _____

A. Complete the following:

1. Full legal name of applicant

2. Address of applicant

3. Telephone number of applicant

4. Name, address and telephone number of person to contact regarding application

5. State whether applicant is a sole proprietorship, a partnership, a corporation or a voluntary association.

6. If the applicant is a sole proprietorship, state:
 - (a) the date on which the proprietorship was formed

 - (b) the city or town and state in which it is registered as doing business

 - (c) the name, address and telephone number of the proprietor

(d) the name and address of each bar to which the sole proprietor and all persons directly involved in the process of certifying applicants, including but not limited to accepting and evaluating applications, devising, administering and grading examinations, and certifying and recertifying, is or has been admitted to practice law

(e) whether the sole proprietor and anyone identified in (d) above has been disciplined by the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof

(f) whether a judgment of a court of competent jurisdiction has entered against the sole proprietor and anyone identified in (d) above for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof as to each person so adjudged

(g) whether as to the sole proprietor and anyone identified in (d) above there is now pending (1) any disciplinary matter before the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof; and (2) any lawsuit in a court of competent jurisdiction for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof

7. If the applicant is a partnership, state:

(a) the date on which the partnership was formed

(b) the city or town and state in which it is registered as doing business or carrying on its activities

(c) the name, address and telephone number of each partner

(d) the name and address of each bar to which each partner and all persons directly involved in the process of certifying applicants, including but not limited to accepting and evaluating applications, devising, administering and grading examinations, and certifying and recertifying, is or has been admitted to practice law

(e) whether any partner and anyone identified in (d) above has been disciplined by the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof as to each person so disciplined

(f) whether a judgment of a court of competent jurisdiction has entered against any partner and anyone identified in (d) above for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof as to each person so adjudged

(g) whether as to any partner and anyone identified in (d) above there is now pending (1) any disciplinary matter before the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof; and (2) any lawsuit in a court of competent jurisdiction for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof

8. If the applicant is a corporation, state:

(a) the date on which the corporation was formed

(b) the state in which the corporation was incorporated

(c) each state in which the corporation is licensed or registered to do business

(d) whether the corporation is a stock corporation or nonstock corporation

(e) whether the corporation is a nonprofit corporation

(f) the name and address of each officer of the corporation

(g) the name and address of each director of the corporation

(h) the name and address of each shareholder of the corporation

(i) the name and address of each member of the corporation

(j) the name and address of each bar to which each officer, director, and all persons directly involved in the process of certifying applicants, including but not limited to accepting and evaluating applications, devising, administering and grading examinations, and certifying and recertifying, is or has been admitted to practice law

(k) whether any officer, director, and anyone identified in (j) above has been disciplined by the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof as to each person so disciplined

(l) whether a judgment of a court of competent jurisdiction has entered against any officer, director, and anyone identified in (j) above for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof as to each person so adjudged

(m) whether as to any officer, director and anyone identified in (j) above there is now pending (1) any disciplinary matter before the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof; and (2) any lawsuit in a court of competent jurisdiction for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof

9. If the applicant is a voluntary association, state:

(a) the date on which the association was formed

(b) the city or town and state in which it is registered as doing business or carrying on its activities

(c) the name and address of each bar to which officers and directors of the association and all persons directly involved in the process of certifying applicants, including but not limited to accepting and evaluating applications, devising, administering and grading examinations, and certifying and recertifying, is or has been admitted to practice law

(d) whether any officer or director of the association and anyone identified in (c) above has been disciplined by the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof as to each member so disciplined

(e) whether a judgment of a court of competent jurisdiction has entered against any officer or director and anyone identified in (c) above for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof as to each person so adjudged

(f) whether as to any officer or director of the association and anyone identified in (c) above there is now pending (1) any disciplinary matter before the authority which admitted such person to practice law and if so, the name and address of such authority, the docket number or other means of identifying the case and the details thereof; and (2) any lawsuit in a court of competent jurisdiction for negligence or other misconduct in the practice of law and if so, the name and address of such court, the docket number or other means of identifying the case and the details thereof as to each person so adjudged

(c) the total number of employees on the staff who are so employed exclusively

(d) the address at which the staff of employees is employed

(e) the functional composition of the staff of employees

(f) the educational and professional qualifications of the employees of the staff who determine whether a lawyer seeking to be certified as a specialist shall be so certified

16. If the answer to 14 above is in the negative, describe the means the applicant employs to process lawyers seeking to be certified as specialists.

17. State each field of law in which the applicant is seeking authority to certify lawyers as specialists.

18. State whether the applicant has standards or qualifications which must be met by lawyers seeking to be certified as specialists in each field of law in which the applicant is seeking authority to certify lawyers as specialists.

19. If the answer to 18 above is in the affirmative, state:

(a) whether information concerning such standards or qualifications is provided to the lawyers seeking to be certified as specialists

(b) whether information concerning such standards or qualifications is available to the public

(c) whether such standards or qualifications are verifiable

20. If the answer to 18 above is in the affirmative, state such standards or qualifications.

21. If the answer to 19 (c) above is in the affirmative, state the measures or procedures the applicant employs to verify that lawyers seeking to be certified as specialists meet such standards or qualifications.

22. State the procedure the applicant requires lawyers seeking to be certified as specialists to follow to become certified as specialists.

23. State what fees or costs or expenses the applicant requires lawyers seeking to be certified as specialists to pay to become certified as specialists.

24. State whether the applicant requires lawyers seeking to be certified as specialists to take a written examination.

25. If the answer to 24 above is in the affirmative, state:

(a) the duration of the examination

(b) whether the examination is monitored

(c) when and where the examination is given

(d) how the examination is administered

(e) how the examination is evaluated

(f) the educational and professional qualifications of the persons who evaluate the examination

(g) the educational and professional qualifications of the persons who devise the examination

(h) how the examination questions are selected

(i) who selects the examination questions

(j) how frequently the examination questions are changed

26. State whether the applicant requires lawyers seeking to be certified as specialists to take an oral examination.

27. If the answer to 26 above is in the affirmative, state:

(a) the duration of the examination

(b) whether the examination is monitored

(c) when and where the examination is given

(d) how the examination is administered

(e) how the examination is evaluated

(f) the educational and professional qualifications of the persons who evaluate the examination

(g) the educational and professional qualifications of the persons who devise the examination

(h) how the examination questions are selected

(i) who selects the examination questions

(j) how frequently the examination questions are changed

28. State the measures or procedures the applicant employs to determine whether the lawyers the applicant certifies as specialists continue to meet the applicant's standards or qualifications to be so certified.

29. State the name and address of the applicant's financial references.

30. State the name and address of the applicant's professional references.

B. Enclose the following:

1. A copy of the application form the applicant requires lawyers seeking to be certified as specialists to complete to become so certified;

2. A copy of each examination the applicant requires lawyers seeking to be certified as specialists to take to become so certified; and

3. A copy of the written or published standards or qualifications the applicant requires lawyers seeking to be certified as specialists to meet to become so certified.

CERTIFICATION

I hereby certify that the information disclosed and the items provided pursuant to the foregoing application for authority to certify lawyers as specialists are true and complete to the best of my knowledge and belief.

(Signature and title of applicant or authorized representative of applicant)

STATE OF
COUNTY OF

)
: ss. _____, 19____
)

Subscribed and sworn to before me.

Notary Public

REGULATIONS
OF THE
LEGAL SPECIALIZATION SCREENING COMMITTEE

1. Applications for authority to certify lawyers as specialists in a certain field or fields of law shall be made in writing on such application forms as are adopted by the Legal Specialization Screening Committee and approved by the Rules Committee of the Superior Court.

2. Such application forms shall be on file in the office of the Chairman of such Committee and shall be available on written request addressed to the Chairman of such Committee.

3. Completed application forms shall be submitted to the Chairman of the Legal Specialization Screening Committee, c/o Director of Legal Services, Judicial Department, State of Connecticut, Drawer N, Station A, Hartford, Connecticut 06106.

4. In addition to the information required in such application forms, the Legal Specialization Screening Committee may require such additional information and undertake such investigation of the applicant as it deems necessary to carry out its duties.

5. The Legal Specialization Screening Committee shall submit to the Rules Committee of the Superior Court a written recommendation, with reasons therefor, for approval or disapproval of each application or for the termination of any prior approval granted by the Rules Committee.