

# CRIMINAL HISTORY RECORD REPOSITORIES

Current as of November 2005

**Applicants MUST contact repositories directly to determine whether information has changed. Make certain to specify that you need a certified Criminal History Record for the maximum number of years available, and submit the originals to the board office (copies will not be accepted).**

## ALABAMA

Alabama Bureau of Investigation  
Identification Unit  
P.O. Box 1511  
Montgomery, AL 36102-1511  
(334) 242-4244  
Fee: \$25, mo,cc

## ALASKA

Dept. of Public Safety  
Records & Identification  
5700 E. Tudar Road  
Anchorage, AK 99507  
(907) 269-5765  
Fee: \$35, payable to State of Alaska,  
pc,mo,cc  
Fingerprints required

## ARIZONA

Does not provide clearance

## ARKANSAS

Arkansas State Police  
Attn: ID Bureau  
#1 State Police Plaza Drive  
Little Rock, AR 72209  
(501) 618-8500  
Fee: \$15, pc,mo,cc  
Include SASE

## CALIFORNIA

Does not provide clearance.

## CANADA

Royal Canadian Mounted Police  
6080 Riverside Dr., E.  
Windsor, Ontario N8S1B6  
(519) 948-5287  
Fax (519) 948-5289  
Fee: None.

## COLORADO

CO Bureau of Investigation  
Crime Information Center  
690 Kipling Street, #3000  
Denver, CO 80215  
(303) 239-4208  
Fee: \$10, bc,mo,cc  
Must request form, when received  
include this statement: "This record  
shall not be used for the direct  
solicitation of business for pecuniary  
gain." Sign & date this statement.

## CONNECTICUT

State Police Bureau of Identification  
P.O. Box 2794  
Middletown, CT 06459-9294  
(860) 685-8480  
Fee: \$25, payable to Comm. of Public  
Safety, pc,mo,cc. Call for form DPS-  
846-C or search [www.state.ct.us/dps](http://www.state.ct.us/dps)  
Include SASE.

## DELAWARE

State Police Hdqts. Attn: S.B.I.  
P.O. Box 430  
Dover, DE 19903-0430  
(302) 739-2134  
Fee: \$30, pc (by mail only), mo,cc  
Fingerprints required.  
Contact for release forms and  
fingerprint card.

## DISTRICT OF COLUMBIA

Metropolitan Police Dept.  
ID/Records Division, Rm. 3061  
300 Indiana Ave., N.W.  
Washington, DC 20001  
(202) 727-4245  
Fee: \$7, payable to the DC Treasurer,  
mo,cc  
Include SASE, application & notarized  
release form.

## FLORIDA

FL Dept. of Law Enforcement  
Attn: Criminal Record Inquiry  
P.O. Box 1489  
Tallahassee, FL 32302  
(850) 410-8109  
Fee: \$23, pc,mo,cc  
Written request only, include SASE.

## GEORGIA

GA Crime Information Center  
AFIS/Applicant Team  
P.O. Box 370748  
Decatur, GA 30037-0748  
Attn: Judy Cooper  
(404) 270-8418 OR 8407  
Fee: \$15, mo,cc  
Must order 2 fingerprint cards for \$1  
(mo,cc) and return them before criminal  
history is released.  
OAC# GAP103432 to be listed on  
fingerprint card.

**\*\* Results will be mailed directly to  
the PA Board of Law Examiners.\*\***

## HAWAII

Hawaii Criminal Justice Data Center  
465 S. King Street  
Honolulu, HI 96813  
(808) 587-3100  
Fee: \$10, mo,cc

## IDAHO

Idaho Bureau of Criminal ID  
P.O. Box 700  
Meridian, ID 83680-0700  
(208) 884-7130  
Fee: \$10, pc,mo,cc  
Fingerprints required. Include Letter of  
Release and SASE.

## ILLINOIS

Illinois State Police Processing Unit  
Bureau of Identification  
260 N. Chicago  
Joliet, IL 60431-1060  
815-740-5160 Fee: \$12, pc,mo,cc

## INDIANA

Indiana State Police  
Indiana Govt. Cntr. North Bldg.  
Central Records Div.  
100 N. Senate Ave., Rm. N302  
Indianapolis, IN 46204  
(317) 232-8262  
Must submit a written request with  
reason for requiring information.  
Fingerprints required.  
Fee: \$10, mo,cc

## IOWA

Iowa Div. of Criminal Investigation  
Bureau of Identification  
Wallace State Office Bldg.  
502 E. 9th  
Des Moines, IA 50319-0041  
(515) 281-4776  
Fee: \$13, pc,mo,cc  
Contact for release forms.

## KANSAS

Kansas Bureau of Investigation  
1620 Southwest Tyler  
Topeka, KS 66612-1837  
(785) 296-8200  
Fee: \$10, certified copy, mo,cc,pc  
Include SASE.

## KENTUCKY

Kentucky State Police  
Records Section  
1250 Louisville Road  
Frankfort, KY 40601  
(502) 227-8713  
Fee: \$10, payable to Kentucky State  
Treasurer, pc,mo,cc  
Must submit a written request

## LOUISIANA

Does not provide clearance.

## MAINE

Maine State Police  
Bureau of Identification  
36 Hospital Street  
Augusta, ME 04330-6514  
(207) 624-7009  
Fee: \$8, payable to Treasurer, State of  
Maine, pc,mo,cc  
Must submit a written request with  
name (including any previous names),  
date of birth, and reason for requesting  
information. Include SASE

## MARYLAND

CJIS- Central Repository  
PO Box 32708  
Pikesville, MD 21282-2708  
(410) 764-4501  
Fee: \$18, mo,cc  
Fingerprints required  
Contact for release forms and  
fingerprint cards

## MASSACHUSETTS

Criminal History Systems Board  
CORI Unit  
(617) 660-4640  
Contact and request "Personal Criminal  
History Form."  
Fee: \$25

## MICHIGAN

Michigan State Police  
Central Record Division  
Identification Section  
7150 Harris Drive  
Lansing, MI 48913  
(517) 322-5531  
Submit a written request. Must  
include name (including any previous  
names), date of birth, race, sex, and  
social security number  
Fee: \$10, payable to State of Michigan,  
pc,mo,cc

## MINNESOTA

Dept. of Public Safety  
Bureau of Criminal Apprehension  
Attn: CCH/ID  
1246 University Ave.  
St. Paul, MN 55104-4197  
(651) 642-0670  
Fee: \$15, mo,cc  
Include SASE

## MISSISSIPPI

Does not provide clearance.

## MISSOURI

State Highway Patrol  
Criminal Records and Identification  
Division.  
1510 East Elm, P.O. Box 568  
Jefferson City, MO 65102  
(573) 526-6153  
Fee: \$14, pc,mo,cc

## MONTANA

State of Montana  
Department of Justice  
Attn: Criminal History Records  
PO Box 201403  
Helena, MT 59620  
(406) 444-3625  
Fee: \$8, mo,cc  
Must submit written request for name  
search with name (including any  
previous names), social security  
number, and date of birth.  
Include SASE.

## NEBRASKA

State Patrol Hdqts.  
Attn: CID Division  
P.O. Box 94907  
Lincoln, NE 68509-4907  
(402) 479-4924 or 479-4978  
Fee: \$10, mo,cc  
Note: For complete Criminal History  
Records Fingerprints are required.

**NEVADA**

Nevada Dept. of Public Safety  
Records and Identification  
808 West Nye Lane  
Carson City, NV 89703  
(775) 687-1600  
Fee: \$15, payable to Nevada Highway  
Patrol, mo,cc  
Fingerprints required (use any  
fingerprint card)

**NEW HAMPSHIRE**

New Hampshire Department of Safety  
Division of State Police  
Central Repository for Criminal  
Records  
10 Hazen Drive  
Concord, NH 03305  
(603) 271-2538  
Must submit form DSSP256 available  
from NH web site at:  
<http://www.state.nh.us/nhsp>  
Fee: \$10, payable to State of  
NH-Criminal Records

**NEW JERSEY**

NJ State Police  
Criminal Information Unit  
P.O. Box 7068  
West Trenton, NJ 08628-0068  
(609) 882-2000  
Fee: \$30, payable to NJ State Police-  
SBI, mo,cc  
Fingerprints required.

**NEW MEXICO**

NM Dept. of Public Safety  
Records Bureau  
P.O. Box 1628  
Santa Fe, NM 87504-1628  
(505) 827-9181  
Fee: \$5, w/ **their** authorization form,  
signed & notarized, cash,mo,cc  
Contact for Authorization form

**NEW YORK**

Record Review Unit  
New York State Division of Criminal  
Justice Services  
4 Tower Place  
Albany, NY 12203-3764  
(518) 485-7675  
Fee: \$50, payable to NY State Division  
of Criminal Justice Services  
Contact for informational packet and  
fingerprint cards.

**NORTH CAROLINA**

Does not provide clearance.

**NORTH DAKOTA**

Criminal Investigations  
Office of Attorney General  
P.O. Box 1054  
Bismarck, ND 58502-1054  
(701) 328-5500  
Fee: \$30, payable to ND Attorney  
General, pc,mo,cc

**OHIO**

Bureau of Criminal Identification  
P.O. Box 365  
London, OH 43140  
(740) 845-2000  
Fee: \$15, payable to Treasurer of the  
State of Ohio, mo,cc  
Fingerprints required, use #BII-241 on  
fingerprint card.

**OKLAHOMA**

Oklahoma State Bureau of Investigation  
Criminal History Reporting Unit  
6600 N. Harvey, Bldg. 6, Ste. 300  
Oklahoma City, OK 73116  
(405) 848-6724  
Fee: \$19, mo,cc  
Note: Fingerprints required.  
Include SASE

**OREGON**

Oregon State Police  
Identification Services Section  
Unit 11  
P.O. Box 4395  
Portland, OR 97208-4395  
(503) 378-3070  
Fee: \$12, mo,pc  
Contact for request form  
Fingerprints required

**PENNSYLVANIA**

Dir., Records/ID Division  
Attn: Central Repository  
1800 Elmerton Avenue  
Harrisburg, PA 17110  
(717) 783-9144 or  
(717) 783-9973  
Fee: \$10, pc,mo,cc  
[www.psp.state.pa.us](http://www.psp.state.pa.us)

**RHODE ISLAND**

Dept. of Attorney General  
150 South Main Street  
Providence, RI 02903  
(401) 274-4400 {Ask for BCI Unit}  
Fee: \$5, payable to RI Attorney General  
Send a notarized release request and a  
notarized copy of official identification.  
Include: SASE.

**SOUTH CAROLINA**

South Carolina Law Enforcement  
Attn: Central Records Repository  
P.O.Box 21398  
Columbia, SC 29221-1398  
(803) 737-9000  
Fee: \$25, bc,mo,cc  
Include SASE.

**SOUTH DAKOTA**

Division of Criminal Investigation  
500 East Capitol  
Pierre, SD 57501-5070  
(605) 773-3331  
Fee: \$15, pc,mo,cc  
Contact for release form and fingerprint  
cards.

**TENNESSEE**

Does not provide clearance

**TEXAS**

DPS Crime Records Service  
P.O. Box 15999  
Austin, TX 78761-5999  
(512) 424-2079  
Fee: \$15, payable to Texas Department  
of Public Safety, pc,mo  
Fingerprints required

**UTAH**

Bureau of Criminal Identification  
3800 West 5400 South  
P.O. Box 148280  
Salt Lake City, UT 84114-8280  
(801) 965-4445  
Fax (801) 965-4749  
Fee: \$10, mo,cc,pc  
Contact for release forms and  
fingerprint card.

**VERMONT**

Does not provide clearance.

**VIRGINIA**

Virginia State Police Records  
Management  
Central Criminal Records Exchange  
P.O. Box 85076  
Richmond, VA 23261-5076  
(804) 323-2269  
Must request form SP-167  
Fee: \$15, payable to Virginia State  
Police, mo,cc

**WASHINGTON**

Washington State Patrol  
ID/Criminal History Section  
P.O. Box 42633  
Olympia, WA 98504-2633  
(360) 705-5100  
Fee: \$25, payable to WA State Patrol,  
mo,cc  
Fingerprints required. Submit standard  
FBI card (FD-258). List ORI  
#WAWSP0000 on card. Reason  
fingerprinted: public information RCW  
10.97.

**WEST VIRGINIA**

West Virginia State Police  
Records Division  
Criminal Identification Bureau  
725 Jefferson Road  
South Charleston, WV 25309-1698  
(304) 746-2180  
Must first telephone and request form  
39A from Mr. Rodney Lambert.  
Fee: \$20, mo,cc

**WISCONSIN**

Crime Information Bureau  
Dept. of Justice  
Attn: Record Check Unit  
P.O. Box 2688  
Madison, WI 53701-2688  
(608) 266-5764  
TTY: 1-800-947-3529  
Must request form DJLE-250  
Fee: \$13, payable to WI Dept. of  
Justice, mo,cc  
Include SASE

**WYOMING**

State of Wyoming  
Office of Attorney General  
Div. of Criminal Identification  
316 W. 22nd Street  
Cheyenne, WY 82002  
(307) 777-7523 or (307) 777-7181  
Fee: \$15, mo,cc  
Fingerprints required.  
Contact for release forms and  
fingerprint cards.

**\* All requests should include: Name  
(and previous names), Date of Birth,  
Social Security Number, Current  
Address, and Reason for Request, ie:  
"Applying for PA Bar Exam."**

**SASE- self addressed stamped  
envelope**

**PC- personal check**

**BC- business check**

**MO- money order**

**CC-certified/cashiers check**

**\* Fingerprints: Contact the state  
agency and request their fingerprint  
cards. Local, City, or State Police or  
Federal Law Enforcement Agencies  
(ie: FBI, Secret Services, US  
Marshall, ATF) should be contacted  
for completing fingerprinting cards.**